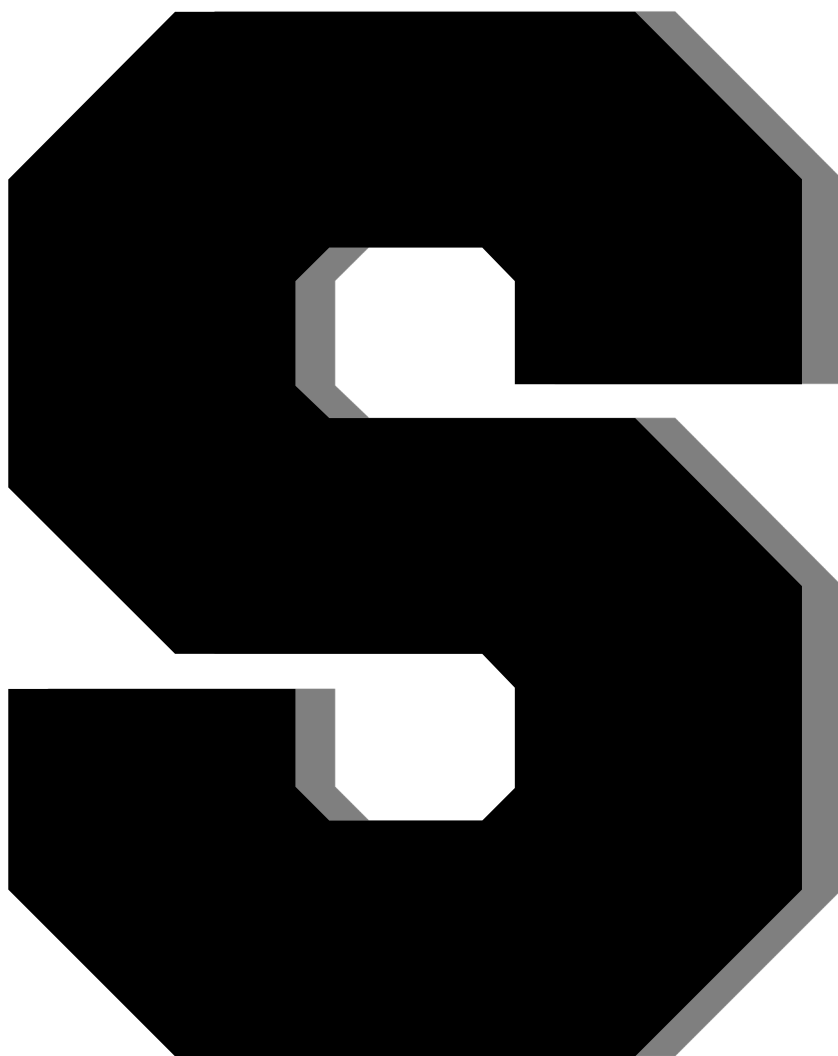


SOUTHERN REGIONAL

School District

Athletics.srsd.net

COACHES HANDBOOK



“Committed to Excellence”



Southern Regional School
Manahawkin, NJ 08050
(609) 597-9481

Craig E. Henry	Chief School Administrator
Daniel MacPhee	Assistant Superintendent
Steven Terhune	Business Administrator/Board Secretary
Eric V. Wilhelm	Principal, grades 9-12
Chuck Donohue Jr. cdonohuejr@srsd.net	Supervisor of High School Athletics
Sue Spaschak sspaschak@srsd.net	Professional Assistant
Joe Caucino jcaucino@srsd.net	Athletic Trainer
Dr. Todd Schmoll	School Doctor

BOARD OF EDUCATION

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Mr. Scott Waters

HS Athletic Office 597-9481 ext. 4319

Athletics Fax Number 978-5396

11/12 Main Office 597-9481 ext. 4287

HS Nurse 597-9481 ext. 4296

Joe Caucino 597-9481 ext. 4205/4469 @ HS

Joe Cell phone 290-9557

Chuck Cell phone 290-9556

PHILOSOPHY

Our Athletic Program will continue to make a mark as one of the premier programs in the State of New Jersey. Our state of the art facilities, as well as the performance and conduct of our student athletes will be modeled throughout education.

Our Athletic Program will test our student-athletes on their pride, enthusiasm and absolute loyalty to the Southern Regional School District. Neither they nor any coach will embarrass the program in any way. The program will hold all student athletes to a higher standard. Our student athletes will meet the expectations of our community.

Our Athletic Program will not only help mold our student's future positively, it will also prepare them for an increasingly competitive society.

Programs

Sportsmanship is EXPECTED by ALL participants in our athletic program!

- ◆ Every student-athlete has the right to be coached.
- ◆ Every student-athlete should be required to maintain academic standards consistent with our eligibility policy.
- ◆ Every student-athlete will act appropriately as a model citizen throughout our community, school/classroom, practices and during the athletic contest. Code of Ethics is in place.
- ◆ Every student athlete will improve upon his/her conditioning and fitness.
- ◆ Every student athlete will compete for athletics opportunities.
- ◆ Coaches will be prepared to coach (Equipment, facilities, communication).
- ◆ Coaches will prepare teams and individuals to be the best student, athletes and citizens they can be.
- ◆ Coaches will act appropriately at all times. They will understand that they are the role models for our district, community and youth.
- ◆ Coaches will prepare themselves and their athletes during the off-season. Strength & Conditioning Programs, Clinics. Recruiting (Film Fair Night?).
- ◆ Coaches will nominate Athletes of the Week.
- ◆ Coaches will be certified in First Aid and CPR.

Coaches will encourage athletes to compete in other sports!!

COACHES CODE OF ETHICS

The coach must be aware that he/she has a tremendous influence, either good or bad, in the education of the student athlete and, thus, shall never place the value of winning above the value of instilling the highest ideals of character.

1. Consider the health of his/her players
 - Not play anyone who is sick or injured regardless of the immediate need or consequence.
 - The coach shall take an active role in the prevention of drug, alcohol, and tobacco abuse and under no circumstances should condone their use.
2. Be supportive of the entire athletic program and coaching staff
 - We want our students to participate in whatever sport they choose: Encourage Athletes to participate in several sports.
 - Adhere to the regulations regarding starting and closing dates of your season as not to infringe upon another coach's season.
 - Communication is the key
3. Integrate his/her philosophy of athletics with the school's philosophy of education
 - Encourage the highest standards of scholastic achievement among athletes
 - Strive to develop in each athlete the qualities of leadership, initiative, and sound judgment.
4. Treat visiting teams, coaches, and officials as guests.
 - Respect the decisions of the officials and remain undemonstrative in accepting these decisions
5. Be responsible for his/her players conduct at away contests on the bench, during the game, and also preceding and following the game.
 - Not remove his/her team from the field or court during a contest. Insure their safety and keep the athletes on the sidelines if a problem arises.
6. Conduct him/herself so as to be a credit to the educational profession.
 - Refuse to tolerate profanities and obscenities.
 - Coach with positive reinforcement and correction. Do not humiliate, denounce, or reprimand an athlete in a manner that might be harmful to the athlete.
 - Exemplify the highest moral character, behavior and leadership
 - Abide by the rules of the game in letter and in spirit.
 - In all personal contact with the student athlete, officials, athletic directors, school administrators, the state high school association, the media and the public, the coach shall set an example of the highest ethical and moral conduct.
7. Emphasize the proper ideals of sportsmanship, ethical conduct, and fair play.
 - Display modesty in victory and graciousness in defeat.
8. Recognize that the purpose of athletics is to promote the physical, mental, social, and emotional well-being of the individual athlete.

COACHING RESPONSIBILITY AT SOUTHERN REGIONAL HIGH SCHOOL

OVERALL RESPONSIBILITIES

The overall operation and coordination of the total athletic program is the direct responsibility of the Supervisor of Athletics. It is essential that all arrangements concerning the athletic program be discussed with and cleared by the Supervisor of Athletics.

The head coach is directly responsible in the following areas:

1. The selection, supervision and coaching of the team.
2. The issuance, proper use of, and proper storage of all equipment is the head coach's responsibility. A complete inventory must be maintained at all times. All budget requests must be included, and completed with proper specifications.
3. Insure that the team members meet State and School requirements in the following: eligibility, medical examination, parental permission forms and NJSIAA steroid form, and concussion information form throughout the school year.
4. Maintain constant scrutiny of the team member's academic work and school citizenship and make every effort to keep both of these at as high a level as is possible. Each coach shall be responsible for the conduct and appearance of his/her team at all times and in all places; practice or competition. (The use of profanity or obscene language by team members shall be prohibited.)
5. The NJSIAA Constitution, by-laws and Rules and Regulations.
www.njsiaa.org
6. The Shore Conference Rules and Regulations.
<http://shoreconferencenjdigitalsports.com>
1. **Review** all of the Student Athlete and Activities Policy and Eligibility Requirements with all student athletes. (Student Parent Handbook)
Athletics.srsd.net
2. Athletic Game Reports completed for all levels of competition immediately following the event. Post all scores as per NJSIAA and SRHS: [wwwhttp://njschoolsports.com/logon.aspx?ReturnUrl=%2fdefault.aspx](http://www.njschoolsports.com/logon.aspx?ReturnUrl=%2fdefault.aspx) log-in: southern password: Varsity168
3. All communications shall be approved by the Supervisor of Athletics prior to distribution.
4. A copy of your team rules and regulations (written or verbal) shall be

turned into the athletic office prior to your first practice and or distribution.

5. The Supervisor of Athletics shall be notified of any players under consideration of dismissal from the team for any reason.
6. Provide the Athletic office with all pre-season, in-season and post season documents to provide an efficient and effective program.
7. Assist student-athletes with NCAA rules, guidelines and NCAA Clearinghouse
8. Supervision of Assistant Coaches and all sub-varsity programs.
9. Provide a calendar of practices & notify the Athletic office of any cancellation.
10. Absentee Notification with arrangements for practice.
11. Complete the End of Season Report prior to the assigned deadline.
12. Conduct a season concluding event (banquet) as a celebration of the season and distribution of Southern Regional certificates and letters.

THE SUPERVISOR OF ATHLETICS WILL ATTEMPT TO COORDINATE THE FOLLOWING IN COOPERATION WITH THE HEAD COACHES.

1. Practice areas and schedules.
2. Travel arrangements.
3. Preparation of a budget request for the next school year.
4. Postponement of contests.
5. Scheduling of contests.
6. Facility preparation requests.
7. Hiring of Assistant Coaches
8. **Coaches should provide advanced notification of priorities, date exclusions for rescheduling.**
9. Coaches should provide details for any special events and co-ordinate with the Athletic Director.

SCRIMMAGES

1. Scrimmages are to be set-up by the Head Coach (no assistant coaches).
2. The Athletic Director should be notified immediately. All scrimmages will be confirmed by the Athletic Director. Site and time will be established by the Athletic Director.
3. Scrimmages should be a 2-year commitment.

4. No early dismissals will be authorized for scrimmages unless approved by the Athletic Director.
5. The Head or designee coach should pick up checks or vouchers in the athletic office.
6. Scrimmages are not games. No extra set-up will be permitted unless the scrimmage is identified as a Varsity game scrimmage.
7. Scrimmages should be used for learning and instruction. Final scores should not be the focus. Please be creative in how you set up scrimmage focus so that all student athletes have an opportunity to perform.

ASSISTANT COACHES

1. The head coach is in command and is responsible for the overall operations of the team.
2. The head coach along with the Supervisor of Athletics shall determine and assign the responsibilities of assistants.
3. The head coach will recommend his/her staff to levels of coaching which will be most beneficial to his/her program.
4. Assistant coaches will conduct daily practice sessions as directed by the head coach.
5. The assistant coaches will attend all varsity games and scrimmages unless excused by the head coach.
6. Assistant coaches will be available for any meetings that may be called by the head coach.
7. Assistant coaches will be available for scouting assignments when directed by the head coach.
8. The assistant coaches will attend county coaching meetings, clinics, banquets and other functions when requested by the head coach.
9. It is important that loyalty be maintained among the coaching staff. Any undermining by other coaches can be detrimental to the program.
10. Head coaches will have input to the supervisor of Athletics on the evaluation of assistant coaches at the end of the season.
11. **Volunteer Coaches & Paraprofessional aides must be approved by the Supervisor of Athletics & Board of Education prior to assignment. Documentation must be provided to the Athletic Director at least one (1) month prior to the first practice whenever possible.**

MEDICAL EXAMINATION

1. All team members must have a physical examination prior to first practice session.
2. This will be given by the team physician or home physician, on a date agreed upon between the Supervisor of Athletics and the physician. Athletes who miss the physical examination by the team physician for a valid reason may obtain a subsequent examination from him by approval of the Supervisor of Athletics.
3. Athletes may also have a physical examination by a doctor of their choice as long as the SRHS Physical Examination Form is completed by that physician.
4. Athletes, parents, or coaches should not contact the school doctor directly for the purpose of obtaining a physical examination.

PERMISSION

The Athletic Permission Form with parent signature must be submitted to the Athletic Office prior to the first official practice session. A Student Athlete and Activities Discipline Permission Slip form must be signed and in the coaches' possession. All athletes and parents must sign the NJSIAA steroid form and concussion information form prior to participation.

BEGINNING OF THE SEASON CHECK LIST

Prior to the first practice session the coach must insure that the following have been accomplished:

1. Medical examinations for all team members.
2. Parental permission slips for all team members.
3. All information necessary for the completion of the State Eligibility Form must be given to the Supervisor of Athletics on the date requested by the Athletic Office.
4. Student Athlete Discipline Permission Slip form must be signed. Fall Sports)
5. NJSIAA steroid form/concussion information
6. A review of the Student Parent Handbook with the Student Athletes. Submit meeting date to Athletic Office coaching.

MEET THE COACHES NIGHT—sport specific and should be held prior to season.

1. Introduce your staff
2. Program Philosophy
3. Review practice and game schedules
4. Team rules and guidelines, how teams will be chosen – level of play.
5. Award criteria – to receive a varsity letter
6. Team pictures, special events
7. Student expectations and responsibilities, steroid form
8. Parents' role - How can parents be involved?
9. Concluding Remarks
10. Distribute calendars & Guidelines if appropriate.

EQUIPMENT - Head Coach is responsible for all school issued equipment Coaches will work directly with the Supervisor of Athletics concerning all phases of athletic equipment and supplies.

1. A record shall be kept of all equipment issued and to whom. A record of lost equipment shall be given to the Athletic Office and the coach shall take the action necessary by the conditions surrounding the loss. Obligations cards must be turned in at the end of the school year by the coach. Please notify the Athletic Office when obligations are cleared. We suggest you notify the students and parents of outstanding obligations.
2. At the end of the season a complete inventory shall be given to the Supervisor of Athletics.
3. All clothing should be returned clean, placed in storage, and labeled.

INSURANCE

1. The Board of Education has provided medical insurance coverage for all individual students participating on interscholastic teams at Southern Regional High School.
2. Any injury: the coach shall insure that an Athletic Injury Report be filled out as soon as possible following an athletic injury to one of his team members, and turn the form into the Athletic Office the following morning.
3. Insurance claim forms will be mailed to the parents of the injured student athlete the same day as the athletic injury report is submitted.

4. CAUTION: DO NOT TELL YOUR STUDENTS OR THEIR PARENTS THAT THIS INSURANCE COVERS EVERYTHING . . . BECAUSE IT DOESN'T!!

EMERGENCY MEDICAL PROCEDURES

1. Contact the team physician if available at the sporting event.
2. If the team physician is not available, contact the Athletic Trainer at Extension 4205 -Training Room is located off Gym B for the Fall & Spring and 11/12 Building for winter. If the injury is of a serious nature and the Athletic Trainer is not available, call the Stafford First Aid Team: 597-8581 (Stafford Police Department)
- 3. Notify the parent of the injured athletes no matter what the injury.**
4. Whenever possible, an Administrator, Assistant coach, or adult will accompany the ambulance to the hospital and wait for parents to arrive. If no adult is available, it is proper for the ambulance to leave for the hospital. The coach remains with the team.
5. Notify the Supervisor of Athletics the next school day or at home if of a serious nature. File a complete injury report. Keep documentation in a log for your own well being.
6. Keep aware of all developments in the case by contacting the Hospital and/or physician, and Athletic Trainer.
7. At an away contest, follow the emergency procedures of that Institution. If the injury requires the emergency squad, an Assistant Coach, (if present) adult, or bus driver may accompany the injured athlete.
8. It is the coach's responsibility to file a complete injury report and notify the Athletic Trainer.

The injured athlete whose safe participation is in question as a result of injury, must be released by a physician before returning to athletic participation. A written note must be submitted to the Athletic Trainer with a copy to the Supervisor of Athletics.

TRAVEL (AWAY CONTESTS)

1. Early Dismissal - turn in roster and ID # to attendance at least 48 hours in advance. ALL EARLY DISMISSALS MUST BE APPROVED

BY THE SUPERVISOR OF ATHLETICS. *

2. A roll will be taken on the bus, prior to the departure, and again on the bus prior to the return. The attendance check list must be in the coach's possession prior to departure.
3. **The coach will check the bench area and dressing room**, before leaving for home at all schools visited to insure that no criticism can be made of the team's use of the facility.
4. **Athletes should be instructed on proper bus conduct.** All coaches are expected to **ride the bus unless cleared by the Supervisor of Athletics.**
5. A coach should be the last person off the bus and check for any damage or equipment left behind.
6. All coaches are to ride the bus unless receiving permission from the athletic department.
7. Any student athlete not being transported to or from athletic contest by Southern transportation **MUST** file out a **TRAVEL CONSENT FORM** (*located on next page*) prior to the contest and bring to the athletic office.

TELEPHONE NUMBERS

POLICE	597-8581
FIRST AID SQUAD	597-8581
TRANSPORTATION	597-9481 X343
HIGH SCHOOL PRINCIPAL	Eric Cell: 609-713-8223
ATHLETIC TRAINER:	Joe 732-996-2473
SUPERVISOR OF H.S. ATHLETICS:	Chuck Cell: 609-290-9556

STUDENT ATHLETE TRANSPORTATION

Student-athletes are not permitted to drive to a practice site during the after school sessions. Coaches are encouraged not to transport students to practice sessions as well. The only exception will be for jump start students or any student approved by the high school administration.

MEDICAL-AWAY CONTEST PROCEDURES

1. In all cases when time is of importance, and hospitalization seems necessary, the coach will:
 - a. Contact personnel of the host school and follow emergency



SOUTHERN REGIONAL HIGH SCHOOL
Athletic Department
90 Cedar Bridge Road, Manahawkin, NJ 08050
(609)597-9481



RAMS

Contest Travel Release

Date _____

This is to certify that _____ has my permission to
ride (to-from-both) the Athletic Event on _____ at _____.

SPORT: _____

I certify that I am personally transporting the above named student, or have
arranged for transportation with an adult (non-student) of my choosing for this
student.

The reason for not riding the bus is _____.

I understand that the Southern Regional Athletic Rules requires that students ride
the buses to and from all athletic events and a departure from this requirement
will release the Southern Regional School District from all liability for any adverse
results that may occur.

I agree to release the Southern Regional School District and its employees and
officers from all liability with reference to the above-stated transportation.

This form must be on file in the Athletic Office prior to the dismissal of school on
the day of the contest.

Parent/Guardian Signature

Athletic Director's Signature

Sample Form

- procedures of that institution.
- b. If only one coach is present, he must remain with the team for the remainder of the contest and the trip home.
 - c. If an Assistant coach is present, and it seems necessary and advisable, he may accompany the injured athlete.
 - d. The student's parents must be informed as soon as possible.
 - e. On the day following the accident, the Supervisor of Athletics must be Informed and an Athletic Injury Report filed in the Athletic Office.
 - f. Contact the Southern Regional High School Athletic Trainer, Joe Caucino.

GENERAL MEDICAL SUPPLIES AND PROCEDURES

1. All requests for first aid supplies shall be made through the athletic trainer. All coaches must have a first aid kit, water and ice available at all practices and games.
2. The Athletic Trainer will evaluate any injury, determine procedures to be followed and be responsible for determining when the athlete may return. When an injury requires a physician's care, the Athletic Trainer will work with the attending physician.
- 3.** Coaches are responsible for filing the accident injury report to the Athletic Office after consulting with the Athletic Trainer. This must be attached to the Accident Report and filled out with the trainer or Athletic Office Professional Assistant, Cathy Robillard. Coaches must be sure the athlete has written medical clearance before returning to play/practice.
4. All coaches please have Joe Caucino's cell (609-290-9557) programmed into your phone.
5. No student-Athletes are permitted in the Trainer's room unsupervised. The coach should arrange treatments or rehabilitation with the trainer.
6. All minor injuries (scrapes, etc.) should be tended to by the coach.
7. All coaches are required to have Emergency Cards or phone numbers for each athlete in their possession at every contest or practice.
- 8. Student Athlete Injury Procedures:**
 - A. At time of injury, coach calls the trainer on trainer cell.
The Trainer will determine:
 1. the immediate treatment
 2. when an athlete may resume participation

3. if the athlete needs to see a doctor
4. notification of parents, coach or trainer
5. If an ambulance should be called

B. Coach completes injury report on the day of the injury. The report must be turned into the Athletic Office immediately

1. detailed report – nature of injury
2. include how it happened
3. circle disposition at bottom of form if student should be seen by the trainer or was sent to a doctor/emergency room.
4. Send the athlete to the trainer

5. INJURY REPORTS MUST BE COMPLETED AT AWAY GAMES AS WELL!

C. Cathy: Gold and pink copy is placed in appropriate trainer's folder Joe Caucino (High School)

D. Coach should contact Joe by e-mail or via trainer's room phone regarding status of athlete: Joe Caucino – Ext. 4205.

E. The student-athlete whose form was circled: Serious injury, emergency room visit, or was seen by a doctor, is not to return to play unless the Coach receives the gold copy of the injury report initialed by the trainer. If the student athlete gives you a Doctor's note, the original note must be given to the trainer. All Doctor's notes with injury reports are to be filed in the Athletic Office. **NO ATHLETE SHOULD PLAY UNLESS CLEARED BY THE TRAINER. IF IN DOUBT, IT IS YOUR RESPONSIBILITY TO CONTACT THE TRAINER.******

F. THE KEY IS COMMUNICATION BETWEEN THE COACH, TRAINER AND PARENT AND SUPERVISOR OF ATHLETICS.

HOME EVENTS WITHOUT A TRAINER

1. In the event that the athletic trainer is not available, the coach must be prepared to handle any injuries that arise and be prepared to:
 - a. Examine the athlete to determine the nature and extent of the injury
 - b. Administer basic emergency first aid
 - c. Decide whether the injured athlete should be removed from the field or court
 - d. Send an assistant coach, staff member, or responsible adult to

- call for first aid
 - e. Notify the parent/guardian of the injury, it's nature and extent of the injury
 - f. Notify the athletic trainer within 48 hours of the injury
 - g. Complete the injury report
 - h. Serious injuries – notify the Supervisor of Athletics (any hospital transport)
2. If the parent/guardian cannot be reached and the injury is severe in nature, the assistant coach, staff member or responsible adult should accompany the injured athlete in the ambulance to the hospital, if possible.

COACHING ACCREDITATION RULE CHANGE SINCE 2006-2007 **NJSIAA CONSTITUTION, BYLAWS, RULES & REGULATIONS**

I. Rationale:

Currently New Jersey requires little or no training to become an interscholastic coach. In order to coach on the high school level, all one has to have is 60 college credit hours in any field and a substitutes license to coach in a public school. Non public schools have no State-wide requirements. Thirty-nine states have much stricter requirements for their coaches. The time has come for New Jersey to provide the training and require accreditation for interscholastic coaches. The intent of the proposal is to provide a professional course of study and proper training for coaches working in member schools to insure the safety of student athletes and to improve the overall quality of the interscholastic sports program. The requirements listed below will bring NJSIAA into compliance with standards approved by the NFHS.

II. NJSIAA Handbook – Constitution, Bylaws, and Rules & Regulations

Section: Procedures for Athletic coaches, page 123

Sub-Title: NJSIAA Coaching Certification and Regulations, page 125

A person shall be eligible to coach in any interscholastic contest, provided the person satisfies all of the conditions listed below (For the purposes of this section, “coach” shall mean all persons who coach an interscholastic high school athletic team in any way, whether for pay or as a volunteer at the varsity, junior varsity and/or freshman level – ninth grade through twelve grade).

- In addition to State Department of Education Regulations, the following regulations must be adhered to:

- A. The person's appointment as coach must be approved by the local educational agency responsible for the member school at which the person coaches.
- B. Beginning in the 2006- 2007 school year, all new coaches will have one year after being hired to successfully complete NFHS/ ACEP Coaching Principles courses.
- C. Beginning in 2006-2007 school year, all new coaches will have one year after being hired to successfully complete a course in "Sports First Aid."
- D. Beginning in 2006-2007 school year, all coaches must be CPR certified.
- E. Coaches currently in place, and/or who have experience coaching in a NJSIAA high school prior to the 2006-2007 school year, will be exempt from provisions B and C above. (while experienced coaches will not be required to adhere all of the provisions listed above, it is recommended that all coaches complete the Coaching Principles and Sports First Aid Courses in addition to having CPR certification.
Note: The above regulations do not apply to the coaches appointed by the school to accompany student athletes to individual events.
- F. Undergo Concussion Management Training.
- G. Undergo Heat Illness Management Training.

SUPERVISION AND LOCKER ROOM SECURITY

In order to avoid damage or theft in the locker room facilities, the following should be followed by the coaching staff. These suggestions are for your own protection as well as the athletes and facilities.

1. All coaches are to remain in the building until the late activity buses leave. Students waiting for rides from their parents, etc. are to wait outside of the school building. If athletes must wait inside of the building because of the weather, a member of the coaching staff is to be assigned to remain with them
2. Doors, wherever possible, should be locked entering the locker room or other lockers being used. All coaches are to encourage athletes to make use of combination locks on their lockers while they are practicing or competing in athletic events. **TEAM ROOMS MUST REMAIN LOCKED!!!**
3. **Any athletic injury which is to be treated by the whirlpool may**

be done so only if the Athletic Trainer or coach accompanies the athlete into the trainer's room.

4. At least one member of the coaching staff should be assigned to the Locker Room area. Male coaches should not enter female team rooms. Female coaches should not enter male team rooms. Judgment used in emergency situations.
5. Students **MAY NOT USE** the Team Rooms during the regular school day.
6. Locks on long lockers in the locker rooms should be used during practice or game hours only.
7. Please direct your athletes that showers are to be turned off before leaving the locker rooms.
8. Refrain from giving keys to students to unlock any area.
9. Coaches should physically be in the bus area whenever possible.
10. All athletes in the hallways of the school gymnasium, practice areas, or outside facilities must be in appropriate clothing. Towels wrapped around an individual is inappropriate.

WEEKEND USE OF FACILITIES

Please be advised of the following when use of locker room facilities are needed for both planned athletic events or practice activities on weekends or other days when additional custodial coverage is needed because school is not in session.

1. 1. Athletic Facility Use Requests must be turned into the Athletic Office three days prior to the date or dates requested.
2. No Athletic Facility Use Request forms are needed for scheduled athletic events as they are planned by the Athletic office.
3. On Saturdays or other days when school is not in session, athletes, under their coaches supervision, will enter the building by way of the main hall doorway. The custodian on duty is in charge of opening doors and locking same when all participants are out of the building.
4. While in the building, coaches and student athletes are restricted to the gym and locker room areas only. Athletes are not to go to hall lockers under any circumstances. PLEASE INFORM YOUR ATHLETES.

5. Coaches must remain with their student athletes until all those under his or her supervision have left the building.
6. **Sunday practices: No Sunday practices will be conducted unless approved by the Supervisor of Athletics.**

FACILITIES

1. The coach is responsible to check the facility for proper lines, safety and updated guidelines. Any concerns should be put in writing or e-mailed to the Supervisor of Athletics as soon as identified.
2. Gymnasium doors/curtains should not be closed or opened without proper verbal and visual site supervision. Whenever possible, utilize a coach or student to observe the area.
3. Athletic fields, gyms and locker rooms should be cleaned of garbage when leaving the area. Our custodians do not need to clean up after us.
4. All athletes in the program must use the designated team room when feasible.

STUDENT ATHLETE & ACTIVITIES DISCIPLINE PROCEDURE

Participation in athletic sports and all school activities in the Southern Regional High School District is a privilege which carries with it certain responsibilities. A student is a representative of the school and the entire community. There are certain basic standards expected of the participants in sports and activities programs at Southern Regional.

1. All students who represent Southern Regional in an activity or team are expected to conduct themselves in such a manner as to reflect credit upon Southern Regional.
2. All students must remember they are students of the school first and participants second. Participation in athletics and activities is a privilege granted to a student, not a right guaranteed to them.
3. Being a member of an activity or team does not entitle any student to any special privileges in the school. Rather, it may carry a burden of being a good school citizen in the face of peer pressure to become involved in some action which might violate school rules. Our athletes and participants are expected to set examples of good school citizenship and cooperation which will reflect upon them as individuals

and upon all our athletes and participants in general.

4. Students afforded these privileges must assume the responsibilities which accompany them at all times.

THE FOLLOWING BASIC RULES WILL APPLY TO ALL STUDENTS

Procedures and regulations are enacted in concert with normal school rules. In any case in which inconsistencies seem to be apparent, school rules will govern. Of course, enforcement and application of procedures, regulations, and rules may be modified by school authorities when reasonable and mitigating circumstances dictate.

A. Any student participant in interscholastic or extra-curricular activities who is found to be under the influence of alcohol/drug/steroids or is suspected of selling, transferring, or possessing same, at any time -- whether during a school-related or non-school-related activity--shall be subject to the following:

1. First Violation

After confirmation of the first violation, the student shall lose eligibility for four (4) weeks for all inter-scholastic and extra-curricular activities. This includes sports practices, scrimmages, and inter-scholastic competitions. (This may run concurrently with suspension if invoked by regular school policy.)

2. Second Violation

After confirmation of the second violation, the student shall lose eligibility for the remainder of the school year for all interscholastic and extra-curricular activities.

3. Subsequent Violations

If there is a subsequent violation, the student will be permanently suspended from all extra-curricular and interscholastic activity.

B. A Discipline Review Board shall meet to consider requests for reinstatement to athletic teams or activities in certain instances. Any student deemed guilty of alcohol or drug use by school or community authorities, must submit a written request to the Athletic Director's Office for review by the Discipline Review Board before resuming participation in athletics or activities at Southern Regional. In addition, any student

who receives a suspension from regular school classes must also submit a written request to the Athletic Office for review by the Board. Athletes ejected from athletic contests or guilty of egregious displays of poor sportsmanship must also have a hearing before the Discipline Review Board.

1. The purpose of the Review Board is to meet and determine if continuance in a sport or activity is in the best interest of the student and the activity. The Board may deny participation, grant immediate participation, or permit participation with some conditions.
 2. The Review Board will consist of a school administrator and three coaches or advisors. These persons will be selected by the Principal's Office or the Athletic Office. In the Middle School, the Assistant Principal will pick the members of the committee. When possible, the student's guidance counselor will be present to serve as a resource person for the committee.
 3. This board will deal with all requests for reinstatement within 5 school days of the student's request. The request for reinstatement shall not be made until the student returns from suspension. When possible, parents of the student will be given advance notice of the hearing.
 4. The Review Board hearing will consist of a history of the situation, and testimony from the student about the incident and expectations regarding his or her conduct in the future.
 5. The Committee will convene privately and decide on reinstatement. The student will be told immediately of the decision, and written notification will be sent to both the student and his or her parents.
 6. A written record of the hearing will be made and kept on file.
 7. It is the student's responsibility to meet with the coach after the conclusion of the Review Board Hearing.
- C. Once an athlete has begun participation in official practice sessions for a team, he has committed himself/herself as a member of that team. Any athlete who quits the team or is dismissed from the team for disciplinary reasons before the conclusion of the season, may not participate in any of the activities of any other sport until the season of his original team is over. In certain situations, this rule may be waived

with the consent of all the coaches involved.

D. When an athlete or student is issued equipment during the course of a season, it is his/her responsibility to return all of that equipment at the end of the activity. Any student who has not fulfilled all of his/her responsibilities in this area may not participate in any other sports or activity at Southern Regional until all prior obligations are satisfied. The Directors of Athletics will notify coaches of athletes who have financial obligations outstanding.

E. All students are expected to maintain good habits of attendance and punctuality to school. Coaches and advisors will take steps to insure this of their athletes and participants. Any athlete or participant who is absent from school may not participate in practice, games, or activities on that day unless permission has been secured from the Principal or his representative. In the event of an athletic contest on a non-school day, attendance in school on the day immediately prior to the event is required.

F. All students are expected to maintain good grades. Coaches and advisors should monitor grades throughout the year. Students should be encouraged to attend extra help sessions on the appropriate days.

G. The coach of each team or activity may establish additional rules and procedures distinctive to that sport that team members are to follow. The coach or advisor may also establish disciplinary action for a breach in these rules and procedures.

1. Copies of these rules will be on file in the office of the Directors of Athletics.
2. All participants will receive a copy of these rules before beginning practice.

DRUG AND ALCOHOL PROCEDURE

1. At the beginning of each activity, students will receive a copy of the drug and alcohol guidelines and procedures which will be reviewed with them and their parents by an assigned professional staff member.

- Students and parents will be required to sign a statement that they understand the guidelines prior to the student's participating.
2. After the first violation, the student will be seen by the Substance Awareness Coordinator and will be placed in a mandatory five session education/early intervention group that will address the effects of abuse of mind-altering chemicals and their personal use patterns. The student and parents will have at least one (1) mandatory meeting with the Substance Awareness Coordinator and an assigned professional staff member **prior to the student's resuming any extracurricular** or interscholastic activity. Following the four (4) week suspension from all activities, the student must apply to the Discipline Review Board for reinstatement.
 3. After the second violation, the student will be referred to a community agency for assessment of substance abuse. Furthermore, before the student is readmitted to activities, he/she shall show evidence in writing that he/she has gone for assessment, is receiving counseling, and is physically and mentally fit to return to participation as certified by a physician.
 4. The rules and regulations in this policy shall apply to any violators, on and off school premises, during the season of participation.

Appeal to the Superintendent and the Board of Education

1. Recognizing that all students are entitled to "due process" and that mitigating factors may be involved, any student has the prerogative of requesting an appeal.
2. Pursuant to any unfavorable decision by the Discipline Committee, the student may request, in writing, his case be reviewed by the Superintendent of Schools and responded to within 5 school days.
3. Pursuant to an unfavorable decision by the Superintendent of Schools, the student may request, in writing, a review by the Board of Education and responded to within 5 school days of the regularly scheduled meeting when the case was reviewed.
4. Pursuant to an unfavorable decision by the Board of Education, the student may request, in writing, to have his or her case heard before the New Jersey State Commissioner of Education within 10 days.

Adopted by Board 12/11/91

Revised 2001

ELIGIBILITY REQUIREMENTS

The Board of Education recognizes that it has a responsibility to provide students with an opportunity to participate in co-curricular activities. The Board of Education also realizes that its primary purpose is to educate all students to the maximum level possible. It is, therefore, incumbent upon the Board to require its students to have a certain level of academic standards in order to participate in a co-curricular activity.

1. All students must pass a minimum of 15 credits each semester in order to be eligible for participation in a co-curricular activity.
2. Eligibility for activities will be determined on a semester basis. Once eligibility for athletic and drama activities has been determined, students are eligible for the duration of that activity. Eligibility for all other activities (clubs, newspapers, etc.) will be determined on a semester basis for continued eligibility. Any exception to these requirements due to unusual circumstances will be presented to the principal for a determination as to an individual's eligibility.
3. All activity supervisors have the prerogative to establish higher standards for their respective activity. Determination of eligibility under any of the above may be appealed to the High School Principal who shall consider any mitigating or extenuating circumstances.
- NJSIAA Constitution, Bylaws, Rules and Regulations (www.njsiaa.org)
 - a. Rule 1, 2 and your specific sport rule.
 - b. Out of season >
 - c. Summer recess > NJSIAA Interpretive Guidelines (separate cover)
 - d. Eligibility of athletes Article V.
 - e. Sportsmanship Article IX.
 - f. Disqualification of coaches/players
 - g. Transfers
 - h. Students below the 9th grade are not permitted to practice with students of grade nine (9) through twelve (12), neither may they **"suit up"** with those teams for games or scrimmages involving grades nine (9) through twelve (12) unless a waiver has been granted (to ensure eight (8) consecutive semesters of participation). Student will be considered to have begun his/her

eight semesters of eligibility on a sport specific basis pursuant to Article V., Section 4.I.

- i. Handbooks are provided to Head Coaches

<u>NJSIAA ELIGIBILITY</u>				
	<i>Grade 9</i>	<i>Grade 10</i>	<i>Grade 11</i>	<i>Grade 12</i>
Fall	All Eligible	30 Credits must be earned from previous year	30 Credits must be earned from previous year	30 Credits must be earned from previous year
Winter	All Eligible	Same as above	Same as above	Same as above
Spring	Must be passing equivalent of 30 credits (15 from 1st semester)	Same as grade 9	Same as grade 9	Same as grade 9

PROCEDURES FOR SCHOOL ELIGIBILITY

1. Master list of students who have not met the above eligibility requirements will be distributed to all supervisors of activities for the purpose of determining eligibility.
2. Master lists are available for reference in the Athletic Director's Office.

NON-STUDENT POLICY

Please be advised that a policy concerning non-student participation in any phase of Southern Regional's Athletic Programs became effective on December 5, 1980.

Non-students are not to participate in any phase of practice conditioning, or any other physical activity under any circumstances.

This policy is for the protection of our own student athletes, coaches, and would be non-student participants.

SAMPLE CASE

TOMS RIVER - A former Point Pleasant High School wrestler who was paralyzed for life in a 1976 wrestling accident has been granted a \$450,000 settlement in a lawsuit against the school.

This student, who was 18 when the accident happened, became permanently and totally disabled when practicing January 2, 1976. He was trying an escape move called a "gramby roll" and dislocated his neck,

ASBURY PARK PRESS	(800)822-9770 EXT. 4400 After 5:00p.m. Or Fax: 732-643-4012 or 4015
ATLANTIC CITY PRESS	(609)272-7180 After 3:00p.m. Or Fax: 272-7191
THE STAR LEDGER	sports@njschoolsports.com
ShoreSportsnetwork.com Shoresportszone.com	

according to a Point Pleasant Beach orthopedic surgeon.

A claim in the suit won by the student accused the 1976 wrestling coach of improper supervision because a non- high school student was the student's partner during the wrestling practice session. The wrestling coach and the Point Pleasant Board of Education were named as defendants in the case.

PUBLICITY

All Head coaches are responsible for providing the necessary information concerning the press publicity for their individual sport. Listed below are the telephone numbers of the news media that the head coach or student reporter (member of the team or manager) shall call following all athletic contests.

- **We will no longer be able to reimburse mileage for attendance at coaches meetings, All-Star selections or other meetings .**
- Head coaches are responsible to promote our team and individual athletes for selection to all division, county, shore and state teams.
- Head Coaches are responsible to provide pre-season forms.
- Head Coaches are responsible to provide updated stats to the newspapers

as requested.

PLEASE NOTE:

1. Secure first and last names of every player on both teams before the contest.
2. Make note of both conference and overall records before the contest.
3. All calls may be made collect. If put on hold, remain on the line until you place results.
4. Have your student reporter call if games are called off because of weather.
5. Weekly recaps of all sub-varsity & Middle School games should be turned into the Athletic Office.
6. Game Reports must be turned in the next day to the Athletic Office for **all levels. ALL EVENTS!**
7. Please be sure to provide stat updates to the media as requested.
8. Utilize the NJSIAA Press & Media Guide or individual paper requests.
9. Accuracy is most important.
10. Refer to the NJSIAA Press & Media Handbook with references to media interview.

GENERAL PROCEDURES

Due to possible injury that could occur, only Southern Regional coaching staff, players, and personnel approved by the Supervisor of Athletics are permitted on the sidelines during times of competition.

PRACTICE SESSIONS:

Are not to be held during professional days until all professional responsibilities are adhered to.

PROCEDURE FOR COACHES ON IN-SERVICE DAYS:

Practice – Head coaches are excused at 2:15 to supervise locker room and practice. Assistants are excused at the conclusion of the in-service. Please check with your supervisor or building administrator (whichever applies).

EARLY DISMISSAL PROCEDURES:

In cases where students must leave school early because of games or scrimmages, all teachers must be notified of their absence from classes. See Travel - Away Contests. **All early dismissal times must be approved**

through the Athletic Office. Bus times must be changed and approved by the Athletic Supervisor.

CLINICS & CONFERENCES:

In order to clarify procedures for application to clinics - that all requests must be forwarded to the Athletic Office at least one month prior to the clinic or conference. If this is not possible, please contact Kim at the earliest date to assure payment from the Board Office. **** One coach per sport will be permitted to attend a clinic unless multiple speakers/ time frame are present.****

TRANSPORTATION:

Please be advised that if you have a bus problem, contact:

- Cindi Papiez
- Tom Howley
- Transportation Direct Line – 597-9481 Ext. 4343;
- Please do not call transportation directly to change a bus time!!

SHORE CONFERENCE RULES & REGULATIONS: Review and check www.shoreconference.org – all coaches

RULEBOOK & GUIDELINES: www.nfhs.org & www.njsiaa.org or www.ncaa.org

FUNDRAISING: request must be submitted to the Board of Education via the student-activities coordinator (Susan Sattan) Forms may be secured in the Athletic office.

Examples of Physical Hazing:

- ◆ physical torment
- ◆ forced physical activity
- ◆ forced or coerced eating or drinking
- ◆ forced or coerced shaving of body hair
- ◆ forced or coerced theft or other unlawful activity
- ◆ assault/battery
- ◆ forced confinement
- ◆ forced or coerced nudity
- ◆ forced or coerced sexual activity

COORDINATION OF FITNESS LABS: (weight room & cardio room) with our

Examples of Mental Hazing:

- ◆ Ridicule
- ◆ Embarrassment of person
- ◆ Verbal abuse such as yelling, screaming, and threats
- ◆ Intimidation or retaliation
 - a. Coaches must dedicate time to discuss these issues with athletes.
 - b. All hazing incidents must be reported to the Supervisor of Athletics immediately!

strength coach. This schedule must be done in advance, as the demand is great.

HAZING: HAZING - NO TOLERANCE

Hazing - bodily danger, physical harm or personal degradation or disgrace resulting in physical harm or emotional harm to any student. This includes but is not limited to conduct unbecoming on Facebook, Twitter, e-mail, or cell phone technologies.

SEXUAL HARRASSMENT will not be tolerated.

- Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when
 - A. Submission to such conduct is made either explicitly or implicitly as a term or condition of a student's participation
 - B. Submission to or rejection of such conduct by an individual is used as the basis for the student's participation or decisions affecting the student; or such conduct has the purpose or effect of unreasonably interfering with the student's school performance or creating an intimidating, hostile or offensive environment.

STERIODS and PERFORMANCE ENHANCERS - NO TOLERANCE.

The Southern Regional School District feels just as strongly about steroids and other performance enhancing drugs as it does with any other illegal substances. All head and assistant coaches are to be vigilant for any sign that any use of this type might be occurring among

our athletes. It behooves all coaches to become educated in their use through reading, seminars, and discussions with knowledgeable sources. Any suspected drug usage should immediately be dealt with by bringing it to the attention of the director of athletics and appropriate school administration.

NJSIAA'S STEROID TESTING POLICY

In accordance with Executive Order 72, issued by the former Governor of the State of New Jersey, Richard J. Codey, on December 20, 2005, the NJSIAA will test a random selection of student athletes, who have qualified, as individuals or as members of a team, for state championship competition.

- **General prohibition against performance enhancing drugs:**

- A. It shall be considered a violation of the NJSIAA's sportsmanship rule for any student-athlete to possess, ingest, or otherwise use any substance on the list of banned substances, without written prescription by a fully licensed physician, as recognized by the American Medical Association, to treat a medical condition.
- B. Violations found as a result of NJSIAA's testing shall be penalized in accordance with this policy.
- C. Violations found as a result of member school testing shall be penalized in accordance with the school's policy.

- **List of banned substances:**

A list of banned substances shall be prepared annually by the Medical Advisory Committee, and approved by the Executive Committee. (See list)

- **Consent form:**

Before participating in interscholastic sports, the student-athlete and the student-athlete's parent or guardian shall consent, in writing, to random testing in accordance with this policy. Failure to sign the consent form renders the student-athlete ineligible.

- **Selection of athletes to be tested:**

- A. Tested athletes will be selected randomly from all of those athletes participating in championship competition.
- B. Sixty percent of all tests shall be from football, wrestling, track & field, swimming, lacrosse and baseball. The remaining forty percent of all tests shall be from all other NJSIAA sports.

- **Administration of tests:**

Tests shall be administered by a certified laboratory, selected by the

Executive Director and approved by the Executive Committee.

- **Testing methodology:**

The methodology for taking and handling samples shall be in accordance with current legal standards.

- **Sufficiency of results:**

No test shall be considered a positive result unless the approved laboratory reports a positive result, and the NJSIAA's medical review officer confirms that there was no medical reason for the positive result. A "B" sample shall be available in the event of an appeal.

- **Appeal process:**

If the certified laboratory reports that a student-athlete's sample has tested positive, and the medical review officer confirms that there is no medical reason for a positive result, a penalty shall be imposed unless the student-athlete proves, by a preponderance of the evidence, that he or she bears no fault or negligence for the violation. Appeals shall be heard by a NJSIAA committee consisting of two members of the Executive Committee, the Executive Director/designee, a trainer and a physician. Appeal of a decision of the Committee shall be to the Commissioner of Education, for public school athletes, and to the superior court, for non-public athletes. Hearings shall be held in accordance with NJSIAA By-Laws, Article XIII, "Hearing Procedure."

- **Penalties**

Any person who tests positively in an NJSIAA administered test, or any person who refuses to provide a testing sample, or any person who reports his or her own violation, shall immediately forfeit his or her eligibility to participate in NJSIAA competition for a period of one year from the date of the test. Any such person shall also forfeit any individual honor earned while in violation. No person who tests positive, refuses to provide a test sample, or who reports his or her own violation shall resume eligibility until he or she has undergone counseling and produced a negative test result.

- **Confidentiality:**

Results of all tests shall be considered confidential and shall only be disclosed to the individual, his or her parents and his or her school.

- **Compilation of results:**

The Executive Committee shall annually compile and report the results

of the testing program.

- **Yearly renewal of the steroid policy:**

The Executive Committee shall annually determine whether this policy shall be renewed or discontinued.

CONCUSSION POLICY

CONCUSSION IDENTIFICATION MANAGEMENT

Please note allowing a student athlete to return to play before recovering from a concussion Increases the chance of more serious brain injury that can result in sever disability and/or death. The athlete does not need to lose consciousness to sustain a concussion. A student athlete who is suspected of sustaining or who has sustained a concussion and/or has become unconscious during an athletic event shall not return to play until he meets all of the following criteria:

- A. Immediate removal from play and no return to play that day
- B. Medical evaluation to determine the presence/absence of concussion.
- C. Complete a symptom free week initiated on the first asymptomatic day before Initiating a graduated return to play exercise protocol.
- D. Any re-emergence of any post-concussion signs or symptoms once they return to play they will be removed from exertion maneuvers and return to physician for re-evaluation.
- E. If concussion symptoms re-occur the athlete will return to previous level of activity that caused no symptoms and then advance as tolerated.
- F. Symptom checklists, baseline and balance testing are suggested.

Signs and symptoms of concussion:

1. Headache
2. Nausea/vomiting
3. Balance problems or dizziness
4. Double vision or changes in vision
5. Sensitivity to light or sound and/or noise
6. Depression or anxiety.

SOUTHERN REGIONAL SCHOOL ATHLETIC DEPARTMENT

POLICY and GUIDANCE for TREATMENT of SPORTS-RELATED CONCUSSIONS and HEAD INJURIES

The following is a graduated return to competition and practice protocol for student athletes that have suffered a concussion or head injury during athletic competition. This New Jersey State mandated protocol will be followed by all athletes, coaches and parents when an athlete is cleared by their medical doctor to return to competition. Athletes and Parents will sign the form after the clearance note has been handed in to the Athletic office. Thank you!

Graduated Return to Competition and Practice Protocol

- Complete physical, cognitive, emotional and social rest is advised while the student-athlete is experiencing symptoms and signs of a sports-related concussion or other head injury. (Minimize mental exertion, limiting over stimulation, multi-tasking, etc.) After written medical clearance is given by a physician trained in the evaluation and management of concussions stating that the student-athlete is asymptomatic at rest, the student-athlete may begin a graduated individualized return-to-play protocol supervised by a licensed athletic trainer, school/team physician or in cases where the afore mentioned are not available a physician or licensed health care provide trained in the evaluation and management of sports-related concussion. The following steps should be followed:

Completion of a full day of normal cognitive activities (school day, studying for tests, watching practice, interacting with peers) without re-emergence of any signs or symptoms. If no return of symptoms, next day advance to:
Light aerobic exercise, which includes walking, swimming, or stationary cycling, keeping the intensity < 70% maximum percentage hear rate: no resistance training. The objective of this step is increased hear rate. If no return of symptoms, next day advance to:
Sport-specific exercise including skating, and/or running; no head impact activities. The objective of this step is to add movement and continue to increase hear rate. If no return of symptoms, next day advance to:
Non-contact training drills (e.g., passing drills). The student-athlete may initiate progressive resistance training. If no return of symptoms, next day advance to:
Following medical clearance (consultation between school health care personnel, i.e. Licensed Athletic Trainer, School/Team Physician, School Nurse and student-athlete's physician), participation in normal training activities. The objective of this step is to restore confidence and to assess functional skills by the coaching staff. If no return of symptoms, next day advance to:
Return to play involving normal exertion or game activity.

- In the absence of daily testing by knowledgeable school district staff (i.e. Licensed Athletic Trainer, School/Team Physician) to clear a student-athlete to begin the graduated return-to-play protocol a student-athlete should observe a 7 day rest/recovery period before commencing the protocol. Younger student (K-8) should observe the 7 day rest/recovery period (after they are symptom free at rest) prior to initiating the graduated return-to-play protocol. A physician trained in the evaluation and management of concussion as well as the parents/guardians of the student-athlete shall monitor the student-athlete in the absence of knowledgeable school district staff (i.e., Athletic Trainer, School/Team Physician). School Nurses may serve as an advocate for student-athletes in communicating signs and symptoms to physicians and parents/guardians.
- If the student athlete exhibits a re-emergence of any concussion signs or symptoms once they return to physical activity, he/she will be removed from further exert ional activities and returned to his/her school/team physician or primary care physician. If concussion symptoms reoccur during the graduated return-to-play protocol, the student athlete will return to the previous level of activity that caused no symptoms.

Student –Athlete Signature: _____

Parent's Signature: _____

Coach Signature: _____

Sample Form

NJSIAA OUT OF SEASON GUIDELINES **FOR COACHES, STUDENT ATHLETES & PARENTS**

Section 2 Out-of-Season Period

The out-of-season period shall be from the end of the season as defined in Rule 2, Section 10 until the next official starting practice date for that sport, excluding the Summer Recess, that period from the last scheduled date for NJSIAA championships in the Spring Sport Season until September 1st.

PENALTY - Any school proved guilty of violating the out of season coaching restrictions included in Rules 1 and 2 shall be subject to the Penalties provided by Article X of the Bylaws, after a hearing by the Controversies Committee.

Section 3 Intramurals

Although the NJSIAA philosophy relative to intramurals is that these programs should provide an opportunity for students not on interscholastic teams, nevertheless Student-Athletes are permitted to participate in all intramural activities during the out-of-season period, except those in which they have attained team status.

Article 1- Weight-lifting or other conditioning programs during the out-of-season period are permissible when not limited to Student-Athletes.

Article 2- Coaches may supervise or serve as directors, including officiating of intramurals, recreational, club, camp, or open-gym programs when the school district's Student-Athletes are not involved in their specific phase of the program during the out-of-season period.

Section 4 Open-Gym Programs

Student/Athletes are permitted to take part in this type of recreational program, but a coach of a specific sport activity in that Open-Gym Program is not permitted to be involved. Coaches may supervise Open-Gym Programs only when their Student-Athletes are not involved in that specific phase of the program during the out-of-season period. Open-Gym Programs involving a single sport in which only Student-Athletes are involved are interpreted as an attempt to circumvent the out-of-season rules.

CL 1 An "open-gym" program is one in which a variety of recreational type activities are offered, i.e., badminton, basketball, volleyball, table tennis, and the like. Coaches at any level may not be present when their specific sport activity is a part of the Open-Gym Program. Single sports programs in which Student-Athletes are involved are interpreted as an attempt to circumvent the out-of-season rule if those sports are not on a rotation basis with at least two or more other sports activities during a calendar week using that facility. Responsibility for monitoring Open-Gym Programs should be with the Athletic Director and Principal of the school.

All specific sport activities have to be recreational in nature; therefore, practice routines, such as, softball/baseball pitching, catching and batting, football place-kicking, golfing/putting, and similar routines are always interpreted as an attempt to circumvent the out-of-season rule.

Section 5 Recreation and Club Programs

The NJSIAA does not have any jurisdiction over these programs conducted by outside organizations even though school facilities are used; however, school uniforms and other individually issued equipment may not be used by Student-Athletes. Coaches may not be involved when the school district's Student-Athletes are involved in that specific phase of the program during the out-of-season period. Coaches may be spectators.

CL 1 Schools, school organizations, or school-related groups such as Booster Clubs may not assist the Student-Athlete's participation or influence the sponsoring agency in non-school Recreation and Club Programs during the out-of-season period.

Section 6 Camps or Clinics

The NJSIAA does not restrict an individual's choice to attend any participatory camps or clinics; however, schools, school organizations, or school-related groups such as Booster Clubs may not assist the Student-Athletes' attendance at any camp or clinic during the out-of-season period; this includes providing uniforms, equipment, and funds related to the camp or clinic, including transportation; and coaches may not instruct their Student-Athletes. Coaches may be spectators.

CL 1 There are no limitations or restrictions on member schools or their Student-Athletes at any time when attendance at non-school camps or clinics is of a non-participatory nature, i.e., as an observer rather than a participant.

CL 2 DURING THE OUT-OF-SEASON PERIOD, the NJSIAA does not restrict an individual's choice to attend a participatory camp or clinic; however, schools, school organizations, or school-related groups such as Booster Clubs may not assist the Student-Athletes' attendance at any participatory camp or groups such as Booster Clubs may not assist the Student-Athletes' attendance at any participatory camp or

clinic, this includes providing uniforms, equipment, and funds related to the camp or clinic, including transportation. Coaches may not be involved in any way with their Student-Athletes. Coaches may attend a participatory camp, clinic or competition merely as spectators however they may not be involved in any way with their school's athletes, including being a clinician, when their school's Student-Athletes attend that camp or clinic regardless of the format or the separation of stations at a clinic.

CL 3 DURING THE SUMMER RECESS a coach or Student-Athlete may not be sponsored or supported by a school or school-related group (example: Booster Club) when team-interscholastic or individual competition takes place as part of the activity in camps, clinics, recreation programs, independent play and tournaments.

*CL 3 **Fund-Raising***

Section 7 Faculty Games

Student-Athletes of a particular sport may not engage in faculty or similar games in that same sport except for those seniors who have exhausted their eligibility in that same sport.

Section 8 Non-School Non-Sanctioned Games

A Student-Athlete may compete as follows: Article 1 During Season – Local Option

Article 2 Out-of-Season Period – A Student-Athlete may compete on a non-school team with the approval of the school so long as individually issued school equipment, coaching, or other school services are not provided.

CL 1 The participant competes in Non-School/Non-Sanctioned events “unattached,” i.e., not as a representative of the school and, therefore, schools, school organizations and school-related groups such as Booster Clubs, Parents Clubs or Varsity Clubs may not assist the Student-Athlete’s participation in any way.

CL 2 The NJSIAA does not permit the funding, in whole or in part, of participation in Non-School/Non-Sanctioned events by a Board of Education. This applies to Non-School/Non-Sanctioned events, e.g., the Dapper Dan, McDonald, and Derby Basketball Clinics, the Golden West Track Classic, and National High School baseball, tennis, wrestling, or similar games/events.

CL 3 The NJSIAA cooperates fully with the USOC (United States Olympic Committee) in establishing the means by which the participants are selected to represent the United States; therefore, a member school, their Student-Athletes, and their coaches do not have any restrictions placed upon them In-Season, Out-of-Season or during the Summer Recess so long as the administrator (Principal) of the member school gives approval and the USOC verifies that the activity is a part of the USOC development program and filed with the NJSIAA.

RULE 2 PROGRAM REGULATIONS

Section 1 Awards

Awards are not restricted by the NJSIAA, if approved by the Board of Education, so long as they are symbolic awards, i.e., letters, sweaters, jackets, pins, trophies, other similar type awards, and rings or watches which are properly inscribed. All other awards must be approved by the local Board of Education and the NJSIAA. Student-Athletes and prospective Student-Athletes must be cautioned when competing in any program including marathons and other running events in which cash or merchandise are the awards. By refusing to accept the cash or merchandise the student absolves himself/herself from placing his/her eligibility in jeopardy.

CL 1 The participant’s award or share thereof may not be assigned to another party or be accepted by another party but must be returned to the chairman of the event.

Section 2 Strenuous Sports

A player on an interscholastic athletic team shall participate in only one strenuous high school sport at a time during the regular high school sports season. A player may drop one high school sport to participate in another, but he/she may not return to a sport from which he/she withdrew.

The strenuous sports are: Baseball, Basketball, Cross-Country, Diving, Fencing, Field Hockey, Football, Gymnastics, Ice Hockey, Lacrosse, Skiing, Soccer, Softball, Swimming, Tennis, Track-Outdoor, Track-Winter, Volleyball, and Wrestling.

CL 1 Bowling and Golf are not considered strenuous sports.

CL 2 Rule 2, Section 2, Strenuous Sports, will mean a student concluding a season in one sport will not be able to participate in another sport regardless of the fact that the athlete would be able to meet the six (6) day practice rule.

Section 3 Physical Examinations

Physical examinations may be given prior to a Sports Season so that all players may be examined before the first day of practice.

See State Board of Education Regulations – Pages 19-26

Section 4 Equipment

Uniforms may be issued prior to the beginning of a Sports Season, if stored by the school; however under no circumstances may uniforms be worn until the first official starting day of practice for that specific sport, except for shoes which may be issued and worn two weeks prior to such official starting date of practice. No individually issued equipment of a member school, except as provided herein, may be issued or used by a student during the out-of-season period.

Section 5 Sports Seasons

Member schools must conduct their programs within the following datelines according to practice provisions as outlined in Rule 2, Section 6 to be eligible for NJSIAA Tournament play:

- Fall – **August 10 to November 30**
- Winter – **November 9 to March 31 - Ice Hockey, Swimming**
November 15 to March 31 - Bowling,
Monday after Thanksgiving (**November 30 to March 31 - Basketball, Fencing, Skiing,**
Winter Track, Wrestling
- Spring – First Friday of March (**March 4** to last scheduled NJSIAA Tournament (**June 11**))

If, by way of exception provided in these Bylaws, permission is granted a school to extend its season in a particular sport, the provisions of this section are extended accordingly.

- Fall – Cross-Country, Field Hockey, Football, Gymnastics, Soccer, Girls Tennis, Girls Volleyball
- Winter – Basketball, Bowling, Fencing, Ice Hockey, Skiing, Swimming, Track-Winter, Wrestling
- Spring – Baseball, Golf, Lacrosse, Softball, Boys Tennis, Track-•Outdoor, Boys Volleyball

The Executive Committee must approve conducting a specific program during a season other than the designated sports season for that sport.

Section 6 Start of Practice

A. Fall - 2015

1. All fall sports can start Official Practice on **August 10, 2015.**
2. **Scrimmages can be played after six days of Official Practice***

*Official Practice Days begin to count on August 10, 2015. If school board policy does not permit Sunday practices, then the “First Scrimmage” must be moved forward accordingly.

Reminder to follow the Heat Acclimatization Procedures (see page 84) which may begin before August 10, 2015, if school approval is obtained to start official school practice before August 10.

3. Girls Tennis - Teams may open as early as **September 8, 2015 (exception 9/4 or 9/5, 2015)** after six days of official practice, which may start on **August 10, 2015,** with the first scrimmage on **August 17, 2015,** which must include one twenty-four (24) hour rest period.

B. Winter

- November 9 - Ice Hockey, Swimming**
- November 15 – Bowling,
- November 30 – Basketball, Fencing, Skiing, Track-Indoors, Wrestling**

C. Spring

- March 4 – Baseball, Golf, Lacrosse, Softball, Boys Tennis, Track-Outdoor, Boys Volleyball**

Section 7 Practices/Scrimmages/Games-Meets

Article 1...A student shall not be permitted to participate in a scrimmage or a game (interschool) in any strenuous sport until he/she has completed SIX DAYS OF PRACTICE IN THAT SPORT, (days of 24 hours, not sessions). Practices during the Summer Recess prior to the official opening of the Sports Season cannot be counted to fulfill this requirement. The above restriction will be waived for Student-Athletes who are members of a team participating in competition after the start of the next season provided the athlete becomes a practicing member within three (3) practice days.

CL 1 Summer Recess practices do not count for “six-day” interschool scrimmage or game provisions. Only those practices from the official opening of the Sports Season may be counted to fulfill this requirement.

CL 2 Sunday practices may be counted only if approved by the local Board of Education.

CL 3 A practice is defined as a session where a team is assembled and involved in physical activity to enhance the participant’s physical condition. Practices of any kind for individuals, partial or entire teams, on days when the team is involved in interscholastic scrimmages or games-meets will not count toward satisfying the six (6) day rule.

CL 4 It is a local option for schools to permit ineligible students to practice or compete in interscholastic scrimmages. An ineligible student may not participate in an interscholastic regular season contest or scrimmage. Such practices will count to satisfy the six (6) day practice rule. The above is applicable provided the school meets the medical examination and parental permission as required by the State Board of Education.

Article 2...Interschool scrimmages, excluding baseball, tennis, softball and golf, are to be limited to the number of games, meets, or matches permitted in the sport during the regular season. The rule regarding numbers of contests on consecutive days will be enforced.

Article 3...No more than four (4) schools shall be permitted to take part in a joint interschool scrimmage.

CL 1 Scrimmages during the regular season count toward the allowable number of games.

CL 2 The host school may not invite any more than three (3) schools to participate in a scrimmage at its site(s).

Article 4...No scrimmages shall be permitted after the “End of Season” as defined in Rule 2, Section 10 of the Rules and Regulations.

Definition:

Interschool scrimmages are provided as an opportunity to experience controlled game conditions for both coaches and players. A scrimmage must provide for voluntary interruption of the “scrimmage game” for instructional purposes, must not have recorded scoring, results, spectator admission must be on a complimentary basis only, and the event cannot be conducted in such a manner as to advance a team or individual to another level of scrimmage competition.

CL 1 Whenever team(s) or individual(s) from two or more schools practice at the same site, it will be designated as a scrimmage unless some extraordinary circumstance has been approved by the NJSIAA.

Article 5... “Regular season games” are those games, meets, or matches that are not statewide championship playoff contests. “Playoff games” are those games, meets, or matches that comprise the Statewide Championship Tournament. Regular season games include conference games, non-conference games, and games played at tournaments and invitationals. Regular season games count toward the total number of games in which a school can participate during a sports season.

Section 8 Start of Regular Schedule Opening dates are as follows:

- | | |
|--------|---|
| Fall | 1. After six days of practice – Girls Tennis (September 8, 2015 - Exception September 4 or 5)
2. September 10, 2015 – Cross-Country, Field Hockey, Gymnastics, Soccer, Girls Volleyball – Exception – September 4 or 5
3. September 11, 2015 – Football – Exception September 4 or 5 |
| Winter | 1. November 28 – Ice Hockey, Swimming
2. December 1 - Bowling
2. Friday before 3rd Saturday of December – Basketball, Fencing, Track-Indoor, Wrestling (December 18, 2015)
3. First Week of January – Skiing |
| Spring | March 25, 2015 - Men and Women’s Lacrosse
April 1 – Baseball, Golf, Softball, Boys Tennis, Outdoor Track, Boys Volleyball |

Section 9 Contest Rules All contests involving member schools must be played according to the rules of the National Federation of State High School Associations (NFHS). This applies to all sports for which rules are formulated by that Association, with the following exceptions:

Bowling	–	US Bowling Congress
Fencing	–	United States Fencing Association
Golf	–	USGA
Girls Lacrosse	–	United States Women’s Lacrosse Association
Skiing	–	NCAA
Tennis	–	USTA

Rules indicated will govern all sports unless modified by NJSIAA.

Section 10 End of Season All teams may participate in interscholastic contests up to the final championship in their respective sports. Equipment should be stored and practice terminated for the out-of-season period upon completion of the schedule. Individual competition shall terminate with the end of said competition.

Section 11 Out-of-Season Period Out-of-Season practice is not permitted under the direction of an instructor or coach, or student leaders. This eliminates any kind of equipment under any form of instruction. The object of this explanation is to make clear the point that there shall be absolutely no practice during the out-of-season period for a particular sport. Any subterfuge or “sharp practice” shall be construed as a violation of this rule.

CL 1 A. Non-School Activities

During the out-of-season period, the NJSIAA does not restrict an individual’s choice to participate in a non-school activity or in an open-gym program in which the athlete has attained Student-Athlete status, i.e., all freshmen and those sophomores, juniors or seniors who have been on the roster of the J.V. or varsity teams during the current season.

B. School-Related Organizations

During the out-of-season period, the school organizations such as Booster Clubs, Fathers’ Club, Varsity Club and the like may not assist the Student-Athlete during the out-of-season period or provide individually issued equipment, uniforms, transportation or funds related to camp or clinic attendance when same is of a participatory nature.

CL 2 A. Coaches/Student-Athletes

Coaches may not instruct their Student-Athletes during the out-of-season period; neither may they hold meetings nor any other way be involved with the Student-Athlete, including Open-Gym Programs. For Seniors, all rules apply through the last date of the NJSIAA Spring Championships, except for those seniors who have exhausted their eligibility and will not compete interscholastically in any future season/sport. When the same sport for Boys and Girls is conducted in different sports seasons, a Student-Athlete in that sport may not serve as manager of the team of the opposite sex and will be considered a violation of the out-of-season rule. Coaches may not exchange supervisory and/or coaching duties in their sport to circumvent the out-of-season rule.

QUESTION: From what point may a coach not be involved with a school's Student-Athlete?

ANSWER: From the day the coach is appointed to coach a particular sport until the start of practice for that sport the following year, except for the summer recess period.

B. Coaches' Meetings

Coaches may hold one, non-instructional meeting for the purpose of distributing try-out schedules, medical forms, parent permission slips, etc. to returning lettermen and prospective team candidates. Strategy or techniques may not be discussed and neither may any physical activity take place.

CL 3 Fund-Raising

A school may conduct any school approved fund-raising campaign at any time of the year so long as the fund-raising activity is not designed to keep Student-Athletes active in their particular sport during the out-of-season period (exclusive of seniors who have exhausted their eligibility). Exception: One day fund-raising activities such as foul-shooting contests involving basketball players; marathons involving cross-country runners; swim-a-thons involving swimmers, and the like will not be considered violations when conducted after their respective seasons have been completed.

CL 4 Summer Recess

A. Practice

That period from the last NJSIAA scheduled championship to September 1st, all restrictions are rescinded for practice for all sports. Schools may issue any and all equipment for practice use during the summer recess and the local school district may determine to what extent the school, the coaches, and the students are to be involved in the "summer recess" program.

B. Games/Scrimmages

Interscholastic competition is not permitted outside of the dates provided for in Rule 2, Sections 7, 8 and 10; therefore, a school may not sponsor a team/individual, pay entry fees, provide transportation, or in any way have a team/individual represent their school outside of the seasonal datelines for that sport in competition against other schools. School equipment may be provided. A coach/team or Student-Athlete may not be sponsored or supported by a school or school-related group (example: Booster Club) when team-interscholastic or individual competition takes place as part of the activity in camps, clinics, recreation programs, independent play, or tournaments.

Scrimmages consistent with the Early Season Opening or Regular Season Opening provisions are permitted.

C. Non-School Teams

A member of a high school's coaching staff may not be involved in any way with a non-school team on which there are team members who participated on the freshman, junior varsity, or varsity team of the coach's high school team(s) in that sport until the day after the date of the latest scheduled date for NJSIAA Championships in the Spring Sports Season.

Section 12 Alumni Games Alumni games count as part of the schedule in all sports, but they may not be included when submitting records for tournament consideration.

NJSIAA INTERPRETIVE GUIDELINES CONCERNING SCHOOL/COACH/ATHLETE PARTICIPATION LIMITATIONS

The NJSIAA Constitution, Bylaws, Rules and Regulations has for all intent and purposes defined the twelve-month sequence of participation in the following manner:

(A) In-Season; (B) Out-of-Season and (C) Summer Recess

A. In Season

The Constitution clearly stipulates this time frame by our Rules and Regulations and causes few problems with the exception of early season practice and the length of the seasons. The participation limits and association with coaches is clearly established and needs no elaboration here. (Rule 2)

Athletes in some sections of the State play in out-of-school (non-school sponsored) competition which is not prohibited by our rules during the in-season period. This competition is not sponsored by the schools in any way and the NJSIAA does not sanction said participation which is a local option in that regard. (Rule 1, Sec. 8, Art. 1)

B. Out-of-Season Time Frame

During this period athletes may not be involved in intramurals in which they have attained team status.

Coaches may participate in these programs as long as their players are not involved. (Rule 1, Sec. 3)

Open-gym and recreation participation are permitted for players as long as their coaches are not present. In the same vein, coaches may be involved but not with their athletes present. (Rule 1, Sec. 4, 5)

Camp/clinic participation is permitted for players provided their coaches are not involved. (Rule 1, Sec 6)

While the open-gym programs can be sponsored by the member schools, recreation and camp/clinic sponsorship is prohibited. (Rule 1)

A Student-Athlete may be involved with a non-school team with the approval of the school in accordance with our rule. (Rule 1, Sec. 8, Art. 2)

PARTICIPATION CHART (OUT-OF-SEASON TIME FRAME)

	<u>Athletes</u>	<u>Coaches</u>	<u>School-Related Sponsorship</u>
Intramurals	(#1) No	Yes (w/a)	Yes
Open-Gym	Yes (w/c)	Yes (w/a)	Yes
Camps	Yes (w/c)	Yes (w/a)	No
Clinics/Participatory	Yes (w/c)	Yes (w/a)	No
Clinics/Non Participatory	Yes	Yes	Yes
Recreation Programs	Yes (w/c)	Yes (w/a)	No
Independent Play	(#2) Yes (w/c)	Yes (w/a)	No

(w/c) – Without Coach

(w/a) – Without Athletes

(#1) – If student has attained team status in the sport being offered. All Freshmen are considered to have team status.

(#2) – An athlete may compete on a non-school team (independent) with approval of the school. See Rule 1, Sec. 8, Art. 2 for Limitations.

C. Summer Recess

Participation Limitations Summer Time Frame – Practice sessions during the summer period are the prerogative of the member school within existing regulations.

A coach/team or Student-Athlete may not be sponsored or supported by a school or school-related group (or Booster Club) when team (interscholastic) or individual competition takes place as part of the activity in: camps, clinics, recreation programs/independent play.

PARTICIPATION CHART (SUMMER TIME FRAME)

<u>Camps</u>	<u>Athletes</u>	<u>Coaches</u>	<u>Sponsor</u>
Team Individual Interscholastic Competition	Yes (1)	Yes (1)	No
<u>Clinics</u>			
Team/Individual Interscholastic Competition	Yes (1)	Yes (1)	No
<u>School's Summer Camp(s)</u>			
Practice Only	Yes	Yes	Yes (2)
<u>Recreation/Independent Programs</u>			
Team/Individual	Yes (1)	Yes (1)	No
<u>Open-Gym Facility</u>			
Practice Only	Yes	Yes	Yes (2)

(1) Not representing their school.

(2) ONLY FOR THAT SCHOOL'S ATHLETES/PROGRAMS INVOLVING INTRA-SQUAD PRACTICE.

PLEASE NOTE: The NJSIAA does not regulate or sanction non-school activity and to that extent member schools, for their own protection, are encouraged to inform their coaches and athletes of their independent status when involved in said activities. Information supplied to coaches/athletes should include, but not be limited to, issues dealing with eligibility, injuries, insurance and potential litigation on the part of participants and use of the school name or nickname. In addition, coaches/players must be instructed not to use the school name or nickname in any non-school participation.

TRANSFER CHART
(Summary of Key Rules Regarding Transfers)

	<u>PRACTICE</u>	<u>SCRIMMAGE</u>	<u>REGULAR SEASON</u>
With bona fide change of residence Varsity level Participation	Yes	Yes	Yes
With bona fide change of residence Sub-varsity Participation	Yes	Yes	Yes
Without bona fide change of residence Varsity level Participation	Yes	Yes	Yes, after 30 day sit period or Half of maximum games
Without bona fide change of residence Sub-varsity Participation	Yes	Yes	Yes

- Bona fide change of residence is defined as moving with a parent/guardian from one public secondary school district to another public secondary school district. A bona fide change of address, with or without varsity participation, only negates the 30-day/half of the maximum games sit rule, not the prerogative of a school to challenge the transfer on grounds of athletic advantage or recruitment. If the previous school exercises its prerogative to challenge the transfer on said grounds, the student athlete may not compete in any varsity regular season contest until there is a hearing by the NJSIAA Eligibility Appeals Committee and a decision rendered.
- Varsity Participation is defined as playing in one play of an interscholastic varsity level regular season contest. This participation refers to the previous year prior to the transfer.
- 30 day sit out period begins with the first regular season interscholastic scheduled contest.
- If a transfer occurs during the season of the sport in question, and it requires a 30 day sit out, the clock starts from the first day of attendance in the “new” school.
- Note that students transferring during the season may not be eligible for post season competition. See the specific sport regulations (Rules 3 through 24) for more detailed information.
- Scrimmages refer to pre-season scrimmages only and not scrimmages during the season or post season for those sports that allow such.

Website Resources

- Sudden Death in Athletes
www.cardiacdeath.org/sudden-death-in-athletes
- Hypertrophic Cardiomyopathy Association
www.hcm.org
- American Heart Association www.heart.org

Collaborating Agencies:

American Academy of Pediatrics
New Jersey Chapter
 3836 Quakerbridge Road, Suite 108
 Hamilton, NJ 08619
 (p) 609-842-0014
 (f) 609-842-0015
www.aapnj.org

American Heart Association
 1 Union Street, Suite 301
 Robbinsville, NJ, 08691
 (p) 609-208-0020
www.heart.org

New Jersey Department of Education
 P.O. Box 500
 Trenton, NJ 08625-0500
 (p) 609-292-5939
www.state.nj.us/education/

New Jersey Department of Health
 P.O. Box 360
 Trenton, NJ 08625-0360
 (p) 609-292-7837
www.state.nj.us/health

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SUDDEN CARDIAC DEATH IN YOUNG ATHLETES

The Basic Facts on Sudden Cardiac Death in Young Athletes

STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

American Heart
Association

Learn and Live

Started in 2014-15 Physical Packet



Sudden death in young athletes

between the ages of 10 and 19 is very rare. What, if anything, can be done to prevent this kind of tragedy?

What is sudden cardiac death in the young athlete?

Sudden cardiac death is the result of an unexpected failure of proper heart function, usually (about 60% of the time) during or immediately after exercise without trauma. Since the heart stops pumping adequately, the athlete quickly collapses, loses consciousness, and ultimately dies unless normal heart rhythm is restored using an automated external defibrillator (AED).

How common is sudden death in young athletes?

Sudden cardiac death in young athletes is very rare. About 100 such deaths are reported in the United States per year. The chance of sudden death occurring to any individual high school athlete is about one in 200,000 per year.

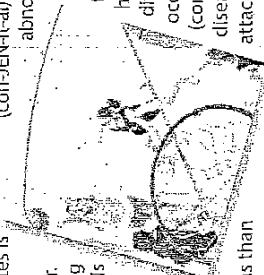
Sudden cardiac death is more common: in males than in females; in football and basketball than in other sports; and in African-Americans than in other races and ethnic groups.

What are the most common causes?

Research suggests that the main cause is a loss of proper heart rhythm, causing the heart to quiver instead of pumping blood to the brain and body. This is called ventricular fibrillation (ven-TRICK-you-lar fib-roo-LAY-shun). The problem is usually caused by one of several cardiovascular abnormalities and electrical diseases of the heart that go unnoticed in healthy-appearing athletes.

The most common cause of sudden death in an athlete is hypertrophic cardiomyopathy (hi-per-TRO-fic CAR-dee-oh-my-OP-a-tif-ee) also called HCM. HCM is a disease of the heart with abnormal thickening of the heart muscle, which can cause serious heart rhythm problems and blockages to blood flow. This genetic disease runs in families and usually develops gradually over many years.

The second most likely cause is congenital (con-JEN-it-al) (i.e., present from birth) abnormalities of the coronary arteries. This means that these blood vessels are connected to the main blood vessel of the heart in an abnormal way. This differs from blockages that may occur when people get older (commonly called "coronary artery disease," which may lead to a heart attack).



Sample Form

Other diseases of the heart that can lead to sudden death in young people include:

- Myocarditis (my-oh-car-DIE-tis), an acute inflammation of the heart muscle (usually due to a virus).
- Dilated cardiomyopathy, an enlargement of the heart for unknown reasons.
- Long QT syndrome and other electrical abnormalities of the heart which cause abnormal fast heart rhythms that can also run in families.
- Marfan syndrome, an inherited disorder that affects heart valves, walls of major arteries, eyes and the skeleton. It is generally seen in unusually tall athletes, especially if being tall is not common in other family members.

What are the warning signs to watch for?

In more than a third of these sudden cardiac deaths, there were warning signs that were not reported or taken seriously. Warning signs are:

- Fainting, a seizure or convulsions during physical activity;
- Fainting or a seizure from emotional excitement, emotional distress or being startled;
- Dizziness or lightheadedness, especially during exertion;
- Chest pains, at rest or during exertion;

- Palpitations - awareness of the heart beating unusually (skipping, irregular or extra beats) during athletics or during down periods after athletic participation;
- Fatigue or tiring more quickly than peers or
- Being unable to keep up with friends due to shortness of breath.

What are the current recommendations for testing young athletes?

New Jersey requires all school athletes to be examined by their primary care physician or ("medical home") or school physician at least once per year. The New Jersey Department of Education requires use of the specific Annual Athletic Pre-Participation Physical Examination Form.

This process begins with the parents and student-athletes answering questions about symptoms during exercise (such as chest pain, dizziness, fainting, palpitations or shortness of breath); and questions about family health history.

The primary healthcare provider need not know if any family member died suddenly during physical activity or during a seizure. They also need to know if anyone in the family under the age of 50 had an unexplained sudden death such as drowning or car accidents. This information must be provided annually for each exam because it is so essential to identify those at risk for sudden cardiac death.

The required physical exam includes measurement of blood pressure and a careful listening examination of the heart, especially for murmurs and rhythm abnormalities. If there are no warning signs reported on the health history and no abnormalities discovered on exam, no further evaluation or testing is recommended.

When should a student-athlete see a heart specialist?

If the primary healthcare provider or school physician has concerns, a referral to a child heart specialist, a pediatric cardiologist, is recommended. This specialist will perform a more thorough evaluation, including an electrocardiogram (ECG), which is a graph of the electrical activity of the heart. An echocardiogram, which is an ultrasound test to allow for direct visualization of the heart structure, will likely also be done. The specialist may also order a treadmill exercise test and a monitor to enable a longer recording of the heart rhythm. None of the testing is invasive or uncomfortable.

Can sudden cardiac death be prevented just through proper screening?

A proper evaluation should find most, but not all, conditions that would cause sudden death in the athlete. This is because some diseases are difficult to uncover and may only develop later in life. Others can develop following a normal screening evaluation, such as an infection of the heart muscle from a virus.

This is why screening evaluations and a review of the family health history need to be performed on a yearly basis by the athlete's primary healthcare provider. With proper screening and evaluation, most cases can be identified and prevented.

Why have an AED on site during sporting events?

The only effective treatment for ventricular fibrillation is immediate use of an automated external defibrillator (AED). An AED can restore the heart back into a normal rhythm. An AED is also life-saving for ventricular fibrillation caused by a blow to the chest over the heart (commotio cordis).

Effective September 1, 2014, the New Jersey Department of Education requires that all public and nonpublic schools grades K through 12 shall:

- Have an AED available at every sports event (three minutes total time to reach and return with the AED);
- Have adequate personnel who are trained in AED use present at practices and games;
- Have coaches and athletic trainers trained in basic life support techniques (CPR); and
- Call 911 immediately while someone is retrieving the AED.

Started in 2014-15 Physical Packet

Sample Form

State of New Jersey
DEPARTMENT OF EDUCATION

Sudden Cardiac Death Pamphlet
Sign-Off Sheet

Name of School District: Southern Regional
Name of Local School: SR High School

I/We acknowledge that we received and reviewed the Sudden Cardiac Death in Young Athletes pamphlet.

Started in 2014-15 Physical Packet

Student Signature: _____

Parent or Guardian
Signature: _____

Date: _____

New Jersey Department of Education 2014: pursuant to the Scholastic Student-Athlet Safety Act, P.L. 2013, c71

Sample Form

BOOSTER CLUBS

The Southern Regional School District recognizes the positive support that booster clubs can lend to its sports programs. **All booster clubs must be approved by the Southern Regional Board of Education. All requests for meetings, functions, activities, and fund-raising are subject to Southern Regional policy and must come through the Director of Athletics. The head coach serves as the liaison between the booster club and Athletic Director, and should periodically update the A.D. on the club's status.**

AWARDS & BANQUETS

A. Banquets – High School:

- 1.** The Supervisor of Athletics has scheduled your Banquet with a 6:30pm start. Unless otherwise stated by the coach.
- 2.** **The head coach is responsible for notifying administrators, and board members. An invitation should be sent at least 10 days prior to banquet.**
- 3.** The Head Coach is in charge of how the banquet runs.
- 4.** Student-Athletes who have not turned in all equipment/uniforms shall not receive any school letters, pins or certificates until the obligation is cleared.

B. Awards

Throughout the course of the next two years the SRHS Athletic program will be phasing in a new standard for our student athletes. Only a student attaining Varsity status will receive a Varsity Solid Block "S" (non sport specific). Consequently only 1 Varsity letter/student athlete. In addition, will no longer be awarding freshman or JV letters. Effective 2010-2011 the following standard will be followed.

Once awarded their first varsity letter: only certificates and pins awarded indicating the number of years of varsity status.

- **BIG S Award:** The recipient of 10 or more varsity letters (all at Southern Regional High School) is to receive a 7" X 9" plaque not to exceed \$20.00 in cost.
- **Transfer students:** These students will receive the first year varsity letter award - 8" Letter "S" after completing their first year at Southern.

Varsity Award Certificate:

1st year - letter and sport pin
2nd year - certificate and bar
3rd. Year - silver certificate and bar
4th year - gold certificate and bar

- **Sportsmanship Award:** Certificate: Presented to a student for outstanding sportsmanship during a sports season.
 - **Captains' Award:** Varsity only Certificate and pin
 - **Scholar-Athlete Certificate:** presented to any student maintaining Honor Roll status or higher during their sport season.
 - **Dolph Cranmer Award:** One male and one female.
- ⇒ **Dolph Cranmer Award Requirements:**
- "The varsity award winning student-athlete who most exhibited the characteristics of sportsmanship and dedication and who made the greatest effort to give 100% of his or her abilities toward those athletic activities in which he or she did participate. The candidate should be a senior."
- ⇒ **Student Athlete Award Criteria:**
- To the senior varsity award winning athlete (during his/her senior year) who has accumulated the highest average to date (high school career).
 - He/she must have participated in three years of interscholastic athletic competition (any sports) and must have received an award for each year (varsity, JV, or freshman award) and he must have earned a total of two varsity letters during his/her athletic career at Southern Regional High School."
 - Transfer students may also qualify for the award, but may have participated in one of the three years of interscholastic athletic competition and received an award (varsity, JV, or Freshman) from the school he previously attended.
- ⇒ **Ocean County Athletic Director's Sportsmanship Award:**
- Male and female recipient from each Ocean County school
 - New Jersey Scholar Athlete Award: Senior athlete with top GPA

END-OF-SEASON-CHECK-LIST

The following information is to be turned in to the Supervisor of Athletics by each head coach at the end of his working season:

1. Scores of all contests played during your sports season. (V, JV, & FR (Please list all dates, opponents and scores.)
2. Won and lost records for all teams (varsity, JV, and freshman). Please list conference and overall record (career). Please complete the Championship Form.

3. A copy of your sports school records (both individual (career and team). Please complete the school record form if any records were broken during the current season. Complete school record form.
4. Separate lists of:
 - A. Varsity letter winners (include grade of each participant); identify captains.
 - B. Junior Varsity letter winners (include grade of each participant).
 - C. Freshman Letter Winners
 - D. M.V.P. Winner
 - E. All Award Recipients (other awards you recognize)
 - F. Scholar Athletes (all levels)
 - G. List of individual and team accomplishments: papers, radio, all-shore, all-county, all-division, etc.
5. A complete inventory of all equipment & uniforms pertaining to your sports season which are school issued. Medical kits and coolers should be returned to the Athletic Trainer.
6. Proper storage procedures for all equipment and supplies are to be coordinated with the supervisor of athletics.
7. The team has been surveyed to insure that all injuries are covered by insurance. Please contact the Athletic Trainer and Cathy to be sure all injuries are cleared.
8. A list of all students who still owe equipment and the items due. Students and parents should be contacted before an obligation is placed in the main office. Please update as equipment is returned to you! All student equipment cards must be turned in. Please check with the Supervisor of Athletics.
9. Highlights of the season.
10. End of the season coaches' report.
11. Coaches self assessment.

COACHING PRINCIPLES

Handling Players

Be Consistent

Be Yourself

Be Fair

Be Positive

Learn to criticize, discipline, and compliment

Insist on best efforts always

Be Available

Make decisions for our student-athletes the same way you would make them for your son or daughter

Know your players' abilities

⇒ *physical*

⇒ *mental*

⇒ *temperament*

⇒ *personality*

Important phases to proper coaching

Explanation

Demonstration

Imitation

Correction

Repetition

Acknowledgement

• The Assistant Coach is:

- ⇒ An honest person and above all, loyal to the head coach
- ⇒ Dedicated to the game
- ⇒ Willing to work hard and make personal sacrifices
- ⇒ Very knowledgeable of the game
- ⇒ Able to take initiative
- ⇒ A sound thinker

ATHLETIC PERMIT/PHYSICAL PROCEDURES

Coaches meet with perspective student athletes on designated meeting days. Distribute:

- ⇒ Athletic Permit Form
- ⇒ Physical Exam Forms (E 1-3 and F1-4)
- ⇒ Any other sport specific information (concussion and steroid forms)
- ⇒ Review Student Activities Discipline Code (Student-Parent Handbook)
- ⇒ Athletes should complete all forms at the meeting:
- ⇒ Athletic Permit All but parents signature
- **Physical Exam Forms: Pages A through D**
 - ⇒ Athletic Medical Permit -all but parents signature
 - ⇒ Health History Questionnaire - as much as Possible-if the student doesn't know the info., complete at home. (Parent signature required.)
 - ⇒ Physical Evaluation Form – this form is completed by the physician.
 - ⇒ All students should return the completed Athletic Permit Forms the next school day to the athletic office. (Original to Athletic Office, Yellow Copy for the coach to keep)
 - ⇒ Student athletes needing a school physical should return Physical Exam Forms the next school day to the coach. Physical Exam forms should be turned in to the school nurse. (Coach: It is your responsibility to
 - ⇒ make sure the form is completed and signed properly. Failure to do so may result in the student being unable to receive a school physical.)
 - ⇒ Student athletes going to their own home physician should return completed physical exam forms to their coach ASAP.
 - ⇒ Please turn in the Physical Examination/Eligibility List 5 days prior to your first practice. Please be sure to note the date of the physical especially when the student goes to their own doctor. Completed forms should be turned into the school nurse. After the first practice has began, be sure to follow the same procedure.
 - ⇒ Never, Ever allow a student to try-out, practice, scrimmage, or play unless you have verification of a physical, parent permission, eligibility and clearance from the Supervisor of Athletics.

Thanks for your Cooperation!

APPROPRIATE AND EFFECTIVE STRATEGIES TO RESPOND TO BULLYING FOR COACHES

No matter how deliberate you are in trying to prevent bullying behaviors, incidents can happen.

Do not hesitate to ask for advice if you are unsure what you should do regarding a specific incident.

Below are examples using actual strategic language you can use, and specific actions you can take to assure immediate, appropriate, effective, and consistent responses by all staff members to a bullying incident.

Appropriate and effective interventions **always** include:

- Immediately responding to the incident using a calm, rational, but firm tone of voice.
- Using body language that communicates authority, but does not invade the personal space of any student involved in the incident.
- Actions or verbal responses that do not cause embarrassment.
- Taking the attention off the student or students who were being targeted.

Never:

- Ignore the incident.
- Accept the attitudes of “just teasing”, “just kidding”, “boys will be boys”, “you’re friends, you can work it out.”
- Engage in verbal or physical arguments/disputes.
- Display your anger.
- Leave the student who is being targeted alone with the student or students who are using the bullying behavior.
- Rely on or assign a student to report bullying incident to administration.
- It is your responsibility to report the incident!

Staff Reporting Procedures

If you witness an act of harassment, intimidation and bullying, you must
Verbally inform a building administrator or the Athletic Director on that day.

National Athletic Trainers' Association Pre-Season Heat Acclimatization Guidelines for Secondary School Athletics

DEFINITIONS

Before participating in the preseason practice period, all student-athletes should undergo a pre-participation medical examination administered by a physician (MD or DO) or as required/approved by state law. The examination can identify predisposing factors related to a number of safety concerns, including the identification of youths at particular risk for exertional heat illness.

The **heat-acclimatization period** is defined as the initial 14 consecutive days of preseason practice for all student-athletes. The goal of the acclimatization period is to enhance exercise heat tolerance and the ability to exercise safely and effectively in warm to hot conditions. This period should begin on the first day of practice or conditioning before the regular season. Any practices or conditioning conducted before this time should not be considered a part of the heat-acclimatization period. Regardless of the conditioning program and conditioning status leading up to the first formal practice, all student-athletes (including those who arrive at preseason practice after the first day of practice) should follow the 14-day heat-acclimatization plan. During the preseason heat acclimatization period, if practice occurs on 6 consecutive days, student-athletes should have 1 day of complete rest (no conditioning, walk-throughs, practices, etc). Days on which athletes do not practice due to a scheduled rest day, injury, or illness do not count toward the heat-acclimatization period. For example, an athlete who sits out the third and fourth days of practice during this time (eg, Wednesday and Thursday) will resume practice as if on day 3 of the heat-acclimatization period when returning to play on Friday.

A **practice** is defined as the period of time a participant engages in a coach-supervised, school-approved, sport- or conditioning-related physical activity. Each individual practice should last no more than 3 hours. Warm-up, stretching, and cool-down activities are included as part of the 3-hour practice time. Regardless of ambient temperature conditions, all conditioning and weight-room activities should be considered part of practice.

A **walk-through** is defined as a teaching opportunity with the athletes not wearing protective equipment (eg, helmets, shoulder pads, catcher's gear, shin guards) or using other sport-related equipment (eg, footballs, lacrosse sticks, blocking sleds, pitching machines, soccer balls, marker cones). The walk-through is not part of the 3-hour practice period, can last no more than 1 hour per day, and does not include conditioning or weight-room activities.

A **recovery period** is defined as the time between the end of 1 practice or walk-through and the beginning of the next practice or walk-through. During this time, athletes should rest in a cool environment, with no sport- or conditioning-related activity permitted (eg, speed or agility drills, strength training, conditioning, or walk-through). Treatment with the athletic trainer is permissible.

RECOMMENDATIONS FOR THE 14-DAY HEAT ACCLIMATIZATION PERIOD

Core Principles:

1. Days 1 through 5 of the heat-acclimatization period consist of the first 5 days of formal practice. During this time, athletes may not participate in more than 1 practice per day.
2. If a practice is interrupted by inclement weather or heat restrictions, the practice should recommence once conditions are deemed safe. Total practice time should not exceed 3 hours in any 1 day.
3. A 1-hour maximum walk-through is permitted during days 1–5 of the heat-acclimatization period. However, a 3-hour recovery period should be inserted between the practice and walk-through (or vice versa).
4. During days 1–2 of the heat-acclimatization period, in sports requiring helmets or shoulder pads, a helmet should be the only protective equipment permitted (goalies, as in the case of field hockey and related sports, should not wear full protective gear or perform activities that would require protective equipment). During days 3–5, only helmets and shoulder pads should be worn. Beginning on day 6, all protective equipment may be worn and full contact may begin.
 - A. Football only: On days 3–5, contact with blocking sleds and tackling dummies may be initiated.
 - B. Full-contact sports: 100% live contact drills should begin no earlier than day 6.
5. Beginning no earlier than day 6 and continuing through day 14, double-practice days must be followed by a single-practice day. On single-practice days, 1 walk-through is permitted, separated from the practice by at least 3 hours of continuous rest. When a double practice day is followed by a rest day, another double practice day is permitted after the rest day.
6. On a double-practice day, neither practice should exceed 3 hours in duration, and student-athletes should not participate in more than 5 total hours of practice. Warm-up, stretching, cool-down, walk-through, conditioning, and weight-room activities are included as part of the practice time. The 2 practices should be separated by at least 3 continuous hours in a cool environment.
7. Because the risk of exertional heat illnesses during the preseason heat-acclimatization period is high, we strongly recommend that an athletic trainer be on site before, during, and after all practices.



SOUTHERN REGIONAL HIGH SCHOOL
FUNDRAISING REQUEST FORM

NOTE: Please type the entire form and submit to Susan Sattan, please e-mail her at: ssattan@srsd.net, or send inter-office to the (11-12 building) for processing at least six weeks **BEFORE** you start your fundraiser. All fundraisers must be approved by the Board of Education.

Please TYPE all information below:

Club/Organization: _____

Advisor(s): _____

Activity(ies) to be held or item(s) to be sold:

Location of the fundraising activity(ies) or place where item(s) will be sold:

Date(s) of fundraiser: _____

Sales price: _____

Profit: _____

Vendor (if applicable): _____

Description:

Anticipated amount to be raised by this effort: _____

Is there any commission or other gain to be received by the school or advisor? _____

If yes, please explain: _____

Intended use of raised monies:

Advisor's signature and date: _____

Administrator's recommendation: _____

Board Approval YES NO Date of Board Approval: _____

Southern Regional Board of Education Prohibits All Door-to-Door Sales

Revised 02/06/2015

Sample Form

N.J.S.A. 18A: 36-40 requires that all school districts develop social media policies for the 2014/2015 school year.

Social Media Policy 3283 Electronic Communication Between Teaching Staff Members and Students.

Key Components-

- Inappropriate electronic communication between teachers and students is unacceptable.
- Email communication to students should be conducted through the District SRSD email account. Teachers should not email students using their personal accounts.
- Cellphone contact via voice and/or text is strongly discouraged. However, teachers, coaches, advisors may utilize cellphone communication with the prior approval of the Principal (Athletic Director for coaches) to conduct school business.
- Social Media – teachers should not “friend” students.
- Communication on social media sites for educational purposes is permitted with the prior approval of the Principal and/or Supervisor as long as the communication is for school business only.

Any teacher who receives improper electronic communications should report it to the Principal/designee by the next school day.

This policy remains in effect at all times, including school breaks and over the summer.

Universal Precautions

What to know as a Southern Regional Coach

What is Universal Precautions?

- According to OSHA (Occupational Safety & Health Administration) Universal Precautions is an approach to infection control to treat all human blood and certain body fluids as if they were known to be infectious.

Preventing Exposure in the Athletic Setting

- Sports personnel can help reduce the risk of transmission by following Universal Precautions and also through pre-event preparation.(Ziegler 1997.25)

Route of Transmission

- Because of the nature of the various sports, athletes involved in contact sports would be at a higher risk for infection than athletes in a noncontact sport. (Zeigler 1997 p20.)

What are some of the infections that can be transmitted through contact?

- 1) Hepatitis A,B,C
- 2) HIV
- 3) Staph
- 4) Shigella
- 5) Herpes
- 6) Blood infections

Pre-Event Preparation

- Covering existing wounds before competition will reduce the risk of infectious disease transmission by blocking the existing portals of entry. (Ziegler 1997 p.26)

How to Prevent Spread of Infection

- ALWAYS put gloves on before helping the athlete who has an open wound
- Gloves should be changed after treating each individual participant
- Dispose of contaminated material in contained bag
- Wash your hands after removing the gloves

During the Sporting Event

- Remove participants with active bleeding as soon as possible
- Bleeding must be controlled, cleanse wound, and cover before returning to game
- Athletes should be advised that it is their responsibility to report all wounds and injuries

Recap

- Treat all players as if they carry an infectious disease
- Do not help the injured athlete without gloves
- Make sure all open wounds are covered before returning to play
- Always wash your hands with soap and H₂O after removing your gloves

2016-17 NJSIAA Banned Drugs

IT IS YOUR RESPONSIBILITY TO CHECK WITH THE APPROPRIATE OR DESIGNATED ATHLETICS STAFF BEFORE USING ANY SUBSTANCE

The NJSIAA bans the following classes of drugs:

- Stimulants
- Anabolic Agents
- Alcohol and Beta Blockers
- Diuretics and Other Masking Agents
- Street Drugs
- Peptide Hormones and Analogues
- Anti-estrogens
- Beta-2 Agonists

Note: Any substance chemically related to these classes is also banned.

THE INSTITUTION AND THE STUDENT-ATHLETE SHALL BE HELD ACCOUNTABLE FOR ALL DRUGS WITHIN THE BANNED DRUG CLASS REGARDLESS OF WHETHER THEY HAVE BEEN SPECIFICALLY IDENTIFIED.

Drugs and Procedures Subject to Restrictions

- Blood Doping
- Gene Doping
- Local Anesthetics (under some conditions)
- Manipulation of Urine Samples
- Beta-2 Agonists permitted only by prescription and inhalation

NJSIAA Nutritional/Dietary Supplements Warning

Before consuming any nutritional/dietary supplement product, review the product with the appropriate or designated athletics department staff!

- Dietary supplements, including vitamins and minerals, are not well regulated and may cause a positive drug test result.
- Student-athletes have tested positive and lost their eligibility using dietary supplements.
- Many dietary supplements are contaminated with banned drugs not listed on the label.
- **Any product containing a dietary supplement ingredient is taken at your own risk.**

NOTE TO STUDENT-ATHLETES: THERE IS NO COMPLETE LIST OF BANNED SUBSTANCES. DO NOT RELY ON THIS LIST TO RULE OUT ANY SUPPLEMENT INGREDIENT. CHECK WITH YOUR ATHLETICS DEPARTMENT STAFF PRIOR TO USING A SUPPLEMENT. REMINDER: ANY DIETARY SUPPLEMENT INGREDIENT IS TAKEN AT THE STUDENT'S OWN RISK.

Some Examples of NJSIAA Banned Substances in Each Drug Class
Do NOT RELY ON THIS LIST TO RULE OUT ANY LABEL INGREDIENT.

Stimulants

Amphetamine (Adderall); caffeine (guarana); cocaine; ephedrine; fenfluramine (Fen); methamphetamine; methylphenidate (Ritalin); phentermine (Phen); synephrine (bitter orange); methylhexanamine, “bath salts” (mephedrone); Octopamine; DMBA; etc.

exceptions: phenylephrine and pseudoephedrine are not banned.

Anabolic Agents (sometimes listed as a chemical formula, such as 3,6,17-androstenetrione)

Androstenedione; boldenone; clenbuterol; DHEA (7-Keto); epi-trenbolone; etiocholanolone; methasterone; methandienone; nandrolone; norandrostenedione; ostarine, stanozolol; stenbolone; testosterone; trenbolone; SARMS (ostarine); etc.

Alcohol and Beta Blockers

Alcohol; atenolol; metoprolol; nadolo; pindolol; propranolol; timolol; etc.

Diuretics (water pills) and Other Masking Agents

Bumetanide; chlorothiazide; furosemide; hydrochlorothiazide; probenecid; spironolactone (canrenone); triameterene; trichlormethiazide; etc.

Street Drugs

Heroin; marijuana; tetrahydrocannabinol (THC); synthetic cannabinoids (eg. spice, K2, JWH-018, JWH-073)

Peptide Hormones and Analogues

Growth hormone (hGH); human chorionic gonadotropin (hCG); erythropoietin (EPO); etc.

Anti-Estrogens

Anastrozole; tamoxifen; formestane; ATD, clomiphene; SERMS (nolvadex); etc.

Beta-2 Agonists

Bambuterol; formoterol; salbutamol; salmeterol; higenamine; norcucurarine; etc.

ANY SUBSTANCE THAT IS CHEMICALLY RELATED TO THE CLASS, EVEN IF IT IS NOT LISTED AS AN EXAMPLE, IS ALSO BANNED! IT IS YOUR RESPONSIBILITY TO CHECK WITH THE APPROPRIATE OR DESIGNATED ATHLETICS STAFF BEFORE USING ANY SUBSTANCE.

RULES OF CONDUCT FOR COACHES

TRUSTWORTHINESS

- ◆ Be a role model and teach the importance of integrity by doing the right thing and making the right call, even when the cost is high.
- ◆ Do not engage in, encourage, or even tolerate any form of trickery or evasion of the rules in order to gain an advantage over an opponent.

RESPECT

- ◆ Discussions between coaches or officials shall be done quietly and quickly. They will display respectful attitudes towards each other.
- ◆ Do not publicly criticize or demean players or officials. Never verbally or physically abuse players.

RESPONSIBILITY

- ◆ Always exercise and demand self-control. Do not lose your temper.
- ◆ Learn and reach all the official rules of the sport you are coaching.
- ◆ Provide a sports environment that is free of drugs, tobacco and alcohol.
- ◆ Control your players.
- ◆ Maintain open lines of communication with the parents of your athletes.

FAIRNESS

- ◆ Support and practice and “everyone plays philosophy.”
- ◆ Use positive reinforcement when coaching.
- ◆ Insist upon adherence to both the letter and spirit of the rules.

CARING

- ◆ Teach and model kindness and compassion for others. Teach and demand teamwork and discourage selfishness.
- ◆ Care more about the development and overall well being of your athletes and winning.

CITIZENSHIP

- ◆ Be a role model and teach the importance of obeying laws and rules as an obligation of citizenship. Explain how unfair it is for some people to play by the rules while others do not.

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

The Responsibility of Sportsmanship

The Coach...

1. Treats own players, and opponents, with respect.
2. Inspires in the athletes a love for the game and the desire to compete fairly.
3. Is the type of person he/she wants the athlete to be.
4. Disciplines those on the team who display unsportsmanlike behavior.
5. Respects the judgment and interpretation of the rules by the officials.

The Official...

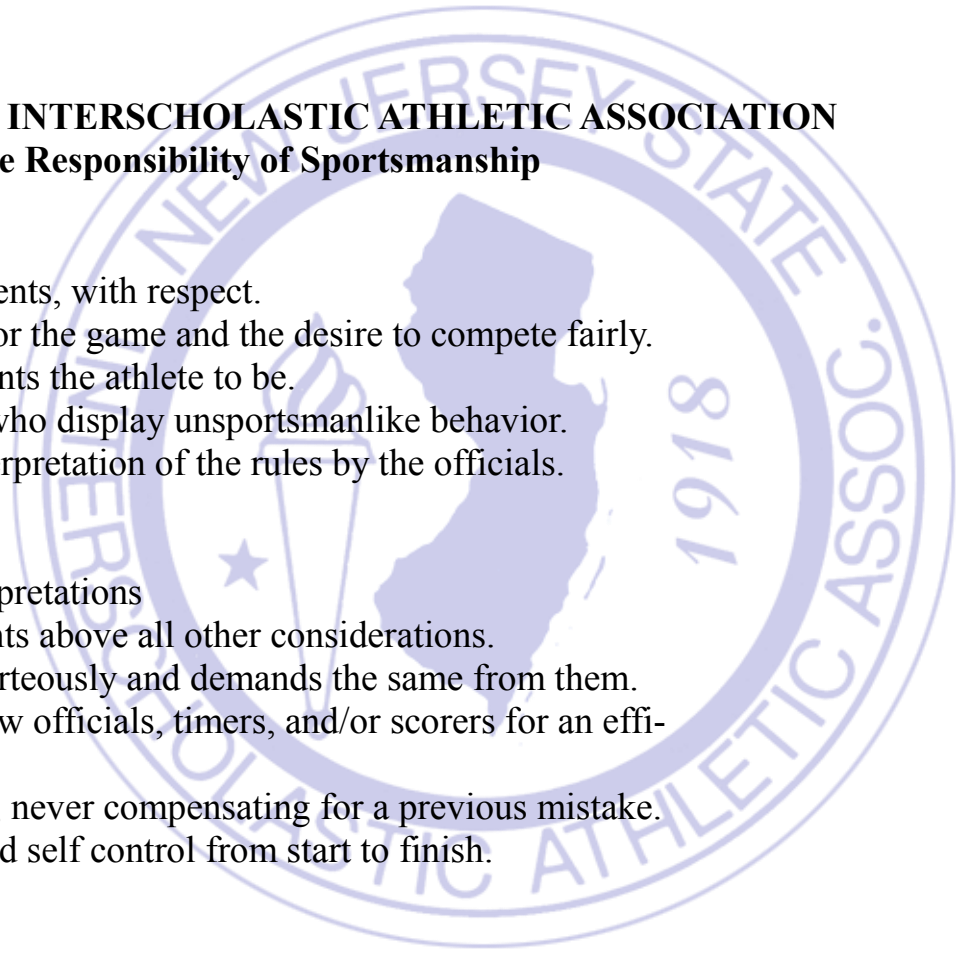
1. Knows the rules and their interpretations
2. Places welfare of the participants above all other considerations.
3. Treats players and coaches courteously and demands the same from them.
4. Works cooperatively with fellow officials, timers, and/or scorers for an efficient contest.
5. Is fair and firm in all decisions, never compensating for a previous mistake.
6. Maintains confidence, poise and self control from start to finish.

The Player...

1. Treats opponents with respect.
2. Plays hard, but plays by the rules.
3. Exercises self-control at all times, setting the example for others to follow.
4. Respects officials and accepts their decisions without gestures or arguments.
5. Wins without boasting, loses without excuses, and never quits.
6. Always remembers that it is a privilege to represent the school and community.

The Spectator...

1. Attempts to understand and be informed of the playing rules.
2. Appreciates a good play no matter who makes it.
3. Cooperates with and responds enthusiastically to cheerleaders.
4. Shows compassion for an injured player; applauds positive performances; does not heckle, jeer or distract players; and avoids use of profane and obnoxious language and behavior.
5. Respects the judgment and strategy of the coach, and does not criticize players or coaches for loss of a game.
6. Respects property of others and authority of those who administer the competition.
7. Censures those whose behavior is unbecoming.



The Student Athlete's Bill of Rights

ALL STUDENTS HAVE THE RIGHT...

- ◆ **to** take part in the activities of their choice, free from the pressure or ridicule of those who would have them choose another.
- ◆ **to** be coached by persons who are professional in their conduct
- ◆ **to** be provided the equipment and protection necessary to enable them to participate safely.
- ◆ **to** except their chosen activities to be treated with the same dignity and respect as other school activities.
- ◆ **to** be coached by persons who have more interest in the students, their wellbeing, and their development than they do in winning or personal goals.
- ◆ **to** engage in competition at a level they can enjoy.
- ◆ **to** have an atmosphere free from alcohol, drugs, and foul language.
- ◆ **to** be free of pressure from coaches to participate or practice illegally.
- ◆ **to** be free of pressure to participate in camps, clinics, or outside teams in order to be a part of the school team.
- ◆ **to** team membership, school pride, fair participation and crowd sportsmanship.

**Shore Conference Realignment for
2016-2017 and 2017-2018**

A - North	A - South	A - Central
Howell	Toms River North	Red Bank Reg
Freehold Twp	Southern Reg.	Matawan
CBA	Jackson Memorial	Rumson
Marlboro	Brick Memorial	St John Vianney
Manalapan	Toms River East	Raritan
Colts Neck	Central Regional	Holmdel
Neptune	Toms River South	Shore Regional
Freehold Boro	Brick Township	
B - North	B - South	B - Central
Middletown North	Jackson Liberty	St. Rose
Middletown South	Lacey Township	Pt. Pleasant Beach
Long Branch	Lakewood	Keansburg
Ocean Twp	Pinelands	Asbury Park
Wall Twp	Manchester	Keyport
Monmouth Reg	Barnegat	Ranney School
Manasquan	Pt. Pleasant Boro	Henry Hudson
Red Bank Cath	Donovan Catholic	

Days school is not in session

• The Board of Education meets in the Administration Building at 7:00 p.m. {Ram Room} on the second Wednesday of each month, unless otherwise advised.

• Southern Regional Home & School Association Meets in the High School Room 107 at 7:00 pm

September 2016

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SEPTEMBER

1	Teacher Convocation
5	Labor Day
6	School Opens for students—11:50am dismissal
7	11:50am Student Dismissal
15	Middle School Back to School Night— 6:00pm
19	8th grade Washington Trip parent Meeting— 6:00pm

OCTOBER

1	SAT (I & II)
5	Financial Aid Seminar—6:30pm
13-14	8th grade Washington Trip
19	PSAT
21	District In-service—11:50am Dismissal

NOVEMBER 2016

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER

2-3	High School Fall Play
4	End of First Marking Period
7-11	NJEA Convention—school closed
17	College Planning Seminar—6:30pm
23	Thanksgiving Recess—11:50am Dismissal
24-25	Thanksgiving Recess—school closed

JANUARY 2017

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22	23	24	25	26	27	28
29	30	31				

JANUARY

16	Martin Luther King Day—school closed
21	SAT (I & II)
27	End of Second Marking Period

MARCH 2017

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26	27	28	29	30	31	

MARCH

1-4	District Musical
10	Scholarship Breakfast—8:30am
13	Senior Trip student/parent meeting—7:00pm
31	End of Third Marking Period

MAY 2017

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY

2	Middle School Academic Awards—6:00pm
5-12	Celebration of the Arts
6	SAT (I & II)
9	High School Academic Awards—6:00pm
13	Junior Prom—6:00pm
17	ASVAB Testing
29	Memorial Day—school closed
31	Senior Service Day
31	Scholarship Awards Ceremony (tentative—6:00pm)

JUNE

3	SAT (I & II)
3	Senior Prom—6:00pm
Final Exams—LAST WEEK OF SCHOOL	dates of final exams subject to change based on snow day closings
12	Graduation/Project Graduation (tentative)

JUNE 2017

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OCTOBER 2016

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DECEMBER 2016

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FEBRUARY 2017

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
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26	27	28				

FEBRUARY

8	ASVAB Testing
17	District In-service—11:50 Dismissal
20	Presidents' Day—school closed

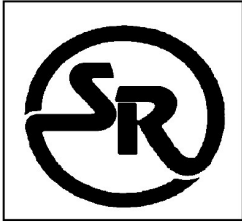
APRIL 2017

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23	24	25	26	27	28	29
30						

APRIL

10-14	Spring Recess—school closed
19-23	Senior Trip
24	District In-Service—11:50am Dismissal



SOUTHERN REGIONAL HIGH SCHOOL

Athletic Department

(609)597-9481 x4319



ACADEMIC WORLD'S IMPORTANT DATES

2016-17 school year

Back to School Night:

Middle School: September 15, 2016 6 PM

High School: September 22, 2016 6 PM

School Breaks and days off:

September 6 11:50 Dismissal

September 7 11:50 Dismissal

September 24 6pm – Homecoming Dance

October 21 11:50 dismissal – district in-service

~~November 7 thru November 11 Fall Break/ NJEA Convention~~

November 23 11:50 Dismissal – Thanksgiving break thru November 27

December 23 11:50 Dismissal Christmas break thru January 1

January 16 School closed Martin Luther King Day

February 17 11:50 dismissal – district in-service

February 20 President's Day

April 8 Spring Recess April 8th thru April 16

April 19 Senior Trip April 19th thru April 23

April 24 11:50 dismissal – district in-service

May 29 Memorial Day

Jun 12 Graduation

Academic Awards: May 9

Junior Prom: May 13

Scholarship Night:

Senior Prom: June 3

Summer Recess begins: June 11 per NJSIAA

Graduation: June 12

Last day teachers: June 13

/cbr/word/athletics/end of year/academic world imp dates

Southern Regional High School District 2016-2017

Meeting, Testing, In-Service and Early Dismissal Dates

Faculty Meetings	
September 7	
October 5	
November 2	
December 7	
January 4	
February 1	
March 1	
April 5	
May 3	
May 31	

Department Meetings					
Department meeting dates determined by supervisors					
Sept	1	FM-7	14	21	28
Oct	FM-5	12	19	26	
Nov	FM-2	OFF	16	½ day	30
Dec	FM-7	14	21	OFF	
Jan	FM-4	11	18	25	
Feb	FM-1	8	15	22	
Mar	FM-1	8	15	22	29
Apr	FM-5	OFF	19	26	
May	FM-3	10	17	24	FM-31
Jun	7				
FM = Faculty Meeting					

Early Dismissals and In-Service Days	
September 1	Staff In-Service
September 6	Student Dismissal, 11:50
September 7	Student Dismissal, 11:50
October 21	Staff In-Service Students dismissed at 11:50
November 23	Thanksgiving School closed at 11:50
December 23	Winter Break School closed at 11:50
February 17	Staff In-Service Students dismissed at 11:50
April 24	Staff In-Service Students dismissed at 11:50

Testing Dates	
April 18 – May 4	H/S PARCC Gr. 10 - April 18-20 Gr. 11&12 Algebra2 - April 25-27 Gr. 9 - May 2-4 Make-ups - May 9-11
March 27 – April 7	M/S PARCC Gr. 7 & Waves - March 27-31 Grade 8 & Riptides - April 3-6
May 31 – June 1	New Jersey Biology Competency Test
May 31	New Jersey Biology Competency Test NJASK Science

Instructional Council Meetings	
Ram Room, 2:30 p.m.	
October 11	
November 15	
December 13	
January 3	
February 7	
March 7	

Administrators' Meetings	
Ram Room, 1:30 p.m.	
July 6, 2016	10:00 a.m.
August 23 2016	11:30 a.m.
September 13	1:30 p.m.
October 11	1:30 p.m.
November 15	1:30 p.m.
December 13	1:30 p.m.
January 3, 2017	1:30 p.m.
February 7	1:30 p.m.
March 7	1:30 p.m.
April 4	1:30 p.m.
May 2	1:30 p.m.

June 30, 2016

2016-2017 Marking Period & Quarterly/SGO Schedule

<u>Marking Period 1 (44 days)</u> <u>September 6 – November 4</u>	
Progress Reports Due: September 30, 9:00am Progress Reports Posted: October 4 Grades Due: November 15, 9:00am Grades Posted: November 17	
October 31	English & Electives Quarterlies
November 1	World Languages & Social Studies Quarterlies
November 2	Math & PE Quarterlies
November 3	Science & Make up Quarterlies
<u>Marking Period 2 (47 days)</u> <u>November 14 – January 27</u>	
Progress Reports Due: December 9, 9:00am Progress Reports Posted: December 13 Grades Due: January 31, 9:00am Grades Posted: February 2	
January 23	English & Electives Quarterlies
January 24	World Languages & Social Studies Quarterlies
January 25	Math & PE Quarterlies
January 26	Science & Make up Quarterlies
<u>Marking Period 3 (44 days)</u> <u>January 30 – March 31</u>	
Progress Reports Due: February 24, 9:00am Progress Reports Posted: February 28 Grades Due: April 4, 9:00am Grades Posted: April 6	
March 27	English & Electives SGO
March 28	World Languages & Social Studies SGO
March 29	Math & PE SGO
March 30	Science & Make up SGO
<u>Marking Period 4 (45 days)</u> <u>April 3 – June 12</u>	
Progress Reports Due: May 5, 9:00am Progress Reports Posted: May 9 Grades Posted: April 13	
June 5	Senior Exams 1 & 8
June 6	Senior Exams 2 & 3
June 7	Final Exams Periods 4 & 5
June 8	Final Exams Periods 6 & 7
June 9	Final Exams Periods 1 & 2 Graduation Practice 10:00am
June 12	Final Exams Period 3 & 8 Senior Slide Show 8:00am Last Day for Students Graduation 6:00pm

Southern Regional High School

Of Ocean County
Manahawkin, NJ 08050

Athletic Injury Report

Name: _____ Phone: _____
Address: _____ Town: _____ Zip: _____
Parent/Guardian Names: _____
Date of Injury: _____ Sport: _____
Grade: _____ Age: _____ Birth Date: _____ Time: _____
Site of Injury: _____

INJURED AREA:

Ankle: _____ Elbow: _____ Head: _____ Neck: _____
Arm: _____ Eye: _____ Hip: _____ Shoulder: _____
Back: _____ Foot: _____ Knee: _____ Thigh: _____
Calf: _____ Hand: _____ Leg: _____ Wrist: _____

Other: _____
Describe Activity & How Injury Occurred: _____

Coach Submitting Report: _____
Date Reported: _____ Date Claim Mailed To Parents: _____
SIGNATURE

DISPOSITION DATE: _____
Released: _____ Athletic Trainer: _____
Family Doctor: _____ Hospital: _____

Trainer Response: _____

WHITE—Office

YELLOW—Nurse

PINK—Coach

GOLD — Trainer

Rev 7/04

SOUTHERN REGIONAL HIGH SCHOOL

Change of Sport Form

School year: _____

Original Sport _____ **New Sport** _____

Last Name _____ **First** _____ **ID#** _____

Grade _____ **Homeroom Teacher** _____ **Season** _____

Birth date _____ **Birthplace: Town** _____ **State** _____

Home Address _____

Emergency contact Name _____ **Parent/Guardian Name** _____

Transfer in this year? _____ **If yes, from what school?** _____

CODE OF CONDUCT:

All student athletes participating in both the high and middle school interscholastic athletic programs are held to the highest standard of character and sportsmanship. Each coach will issue our Board of Education approved Student/parent Athletic Handbooks. I/we have reviewed and understand the Student athlete and activities discipline procedure and do agree to abide by the rules and regulations of the procedure.

INFORMED CONSENT:

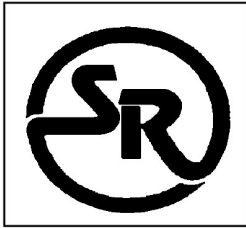
Realizing that such activity involves the potential for injury which is inherent in all sports, I/we acknowledge that even with the best coaching, use of the most advanced protective equipment and strict observance of the rules, injuries are still a possibility. On rare occasions, these injuries can be so severe as to result in total disability, paralysis, or even death. I/we acknowledge that I give permission for my child to participate in:

(Sport): _____

Student Signature _____

Parent Signature _____

Date: _____



SOUTHERN REGIONAL HIGH SCHOOL
Athletic Department
90 Cedar Bridge Road, Manahawkin, NJ 08050
(609)597-9481



APPLICATION FOR COACHING POSITION

Date of Application _____

Name _____

Address _____

E-Mail Address _____

Telephone: Home () _____ Business () _____ Cell () _____

1. Circle the highest level of Education you have completed: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

College Attended _____ Year Graduated _____

Teaching Degree (Subject) _____ Other Degree _____

Ocean Co. Substitute Certificate _____ Yes _____ No

2. What is your occupation? (be specific) _____

3. What sport are you interested in coaching? _____

(Note: The sport you have written in here will be referred to as "this sport" in the remainder of the questionnaire.)

COACHING BACKGROUND

4. Have you played this sport? Yes _____ No _____ # of years _____ HS _____ College _____

5. What other sports have you played?

<u>Sport</u>	<u>Age Level</u>	<u>Number of Years Played</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. Have you coached this sport before: Yes _____ No _____ Number of Years _____

7. What other sports have you coached:

<u>Sport</u>	<u>Sponsoring Agency</u>	<u>Age Level</u>	<u>Years Coached</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. Have you any formal training as a coach? Yes _____ No _____
If yes, please describe (for example, PE degree, coaching courses, clinics, etc.)

9. Please rate your knowledge of the following topics with regard to this sport by circling the appropriate number.

- 1 = You know very little about it
2 = You have reasonably good knowledge about it
3 = You know a great deal about it

1 2 3	Basic technique	1 2 3	Organizing a practice
1 2 3	Advanced technique	1 2 3	Developing sportsmanship
1 2 3	Rules of the sport	1 2 3	Motivating youngsters
1 2 3	Strategy of the sport	1 2 3	Injury prevention & treatment
1 2 3	Organizing a contest	1 2 3	Communication skills
1 2 3	Equipment needs & specifications	1 2 3	Warm-up and physical conditioning techniques
1 2 3	Injury prevention & treatment	1 2 3	Working with parents
1 2 3	Athletic nutrition	1 2 3	General principles for teaching sports skills
1 2 3	Legal duties	1 2 3	Managing time

References:

10. Please list the name, address and telephone number (if available) of two persons who know you sufficiently well to comment on your past coaching or your potential as a coach.

Name *Address* *Telephone*

10. Please check here if you are applying for a volunteer coaching position _____

Or paraprofessional aide _____

PLEASE NOTE: FINGER PRINT CHECK IS REQUIRED

DO YOU HAVE FINGER PRINTS ON FILE IN TRENTON ____ ***YES*** ____ ***NO***

If you are not a Southern Regional teacher please contact Kathleen Connolly @ 609-597-9481 ext. 4411 for further requirements.

I hereby certify that all information submitted is true and correct to the best of my knowledge.

Return to:
Athletic Department
SOUTHERN REGIONAL HIGH SCHOOL DISTRICT
90 Cedar Bridge Road
Manahawkin, NJ 08050

Signature

PLEASE ATTACH A COPY OF YOUR TEACHING CERTIFICATE. Thanks!

IMPORTANT:

PLEASE NOTE: WHEN IS YOUR—

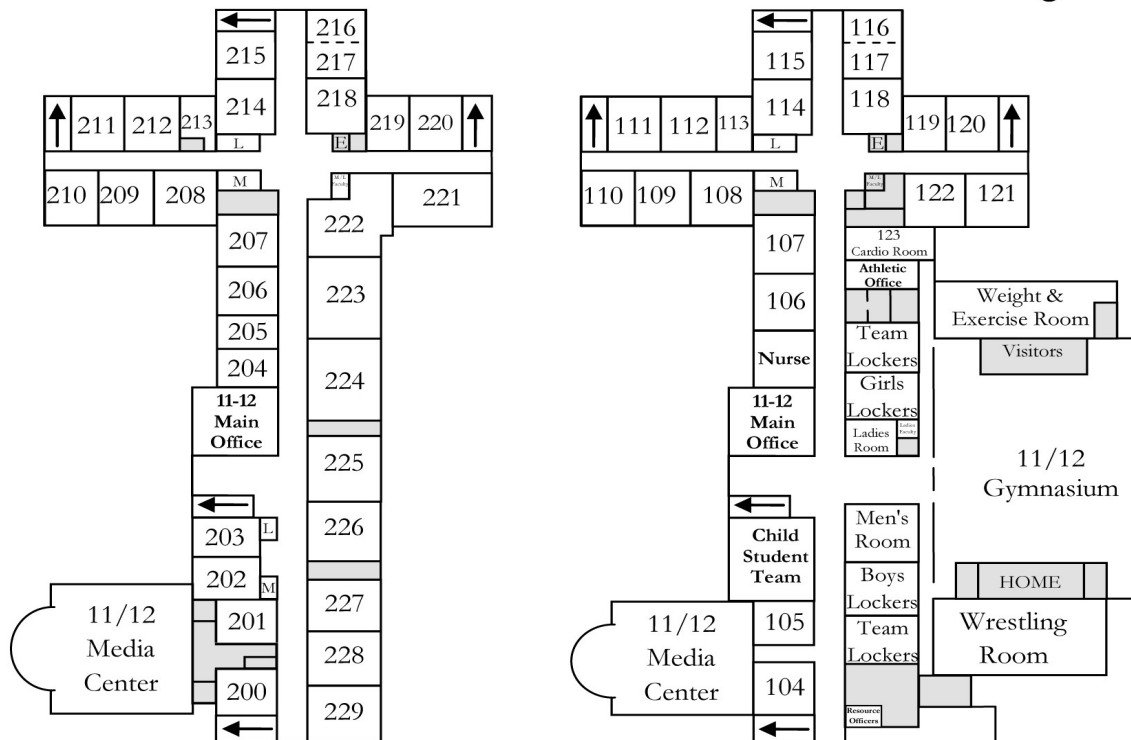
PREP. PERIOD

& LUNCH PERIOD

AN EQUAL OPPORTUNITY EMPLOYER

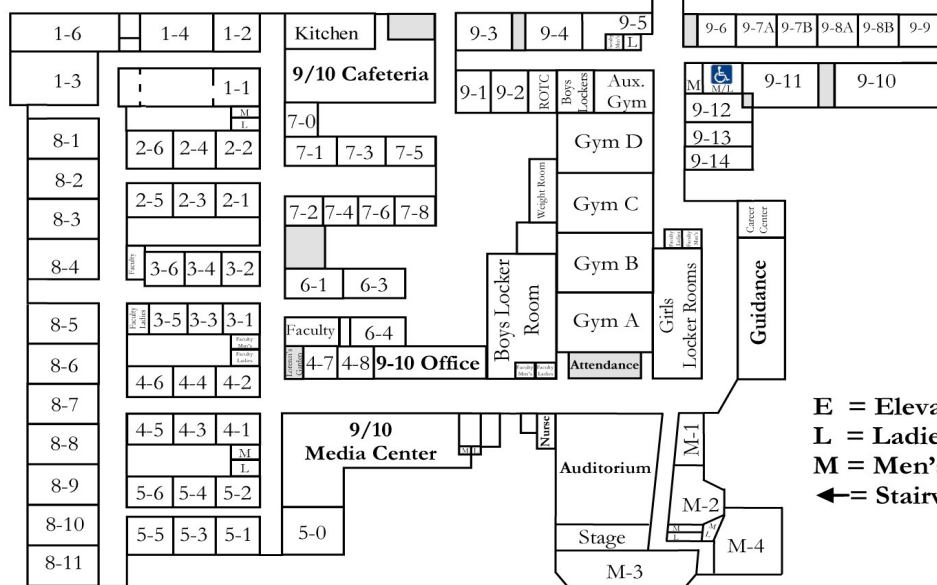
Southern Regional High School

1st floor 11/12 Building



2nd floor 11/12 Building

Office Locations
 Attendance—9/10 Bldg.
 Guidance—9/10 Bldg.
 Child Study Team—11/12 Bldg.
 Athletics—11/12 Bldg.



E = Elevator
 L = Ladies Room
 M = Men's Room
 ← = Stairwell

9/10 Building

